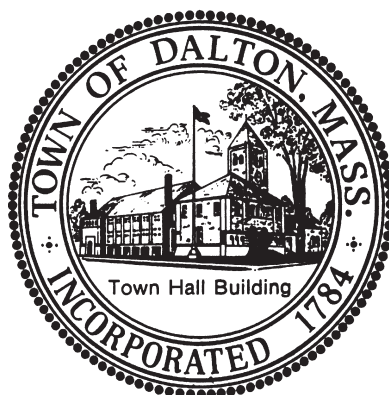


About the Cover

Pictured on the cover are several intrepid members of the Dalton Beautification Commission fulfilling their mission to make Dalton beautiful again and again by planting flowers in public places; from left to right, Annmarie Cicchetti, Maureen Maxon, Linda Merry and Peter Gonick. The location is the busy intersection of Orchard Road, East Street and Old Windsor Road shown above. The photos were courtesy of Robert Merry.



2017 Annual Report Dalton, Massachusetts



ANNUAL REPORTS OF THE TOWN OF DALTON MASSACHUSETTS FOR 2017

Population 2017 Census (As of December 31, 2017).....	6,586
Number of Registered Voters.....	4,602
Area.....	21.83 Sq. Miles
Latitude.....	42° - 30"
Longitude.....	73° - 10"
Miles of State Road.....	6.75
Miles of Town Road.....	44
Tax Rate (Town).....	\$19.91
Tax Rate (Fire District).....	\$1.02
Total Tax Assessed (Town-Includes Personal Property).....	\$11,848,478
Total Tax Assessed (Fire District).....	\$607,055
Total Valuation.....	\$595,101,816
'18 Town Meeting.....	May 7, 2018 (7:00 PM)
'18 Town Election.....	May 14, 2018 (10:00 AM – 8:00 PM)
'19 Town Meeting.....	May 6, 2019 (7:00 PM)
'19 Town Election.....	May 13, 2019 (10:00 AM – 8:00 PM)

All elections are held at the Dalton CRA located at 400 Main Street.

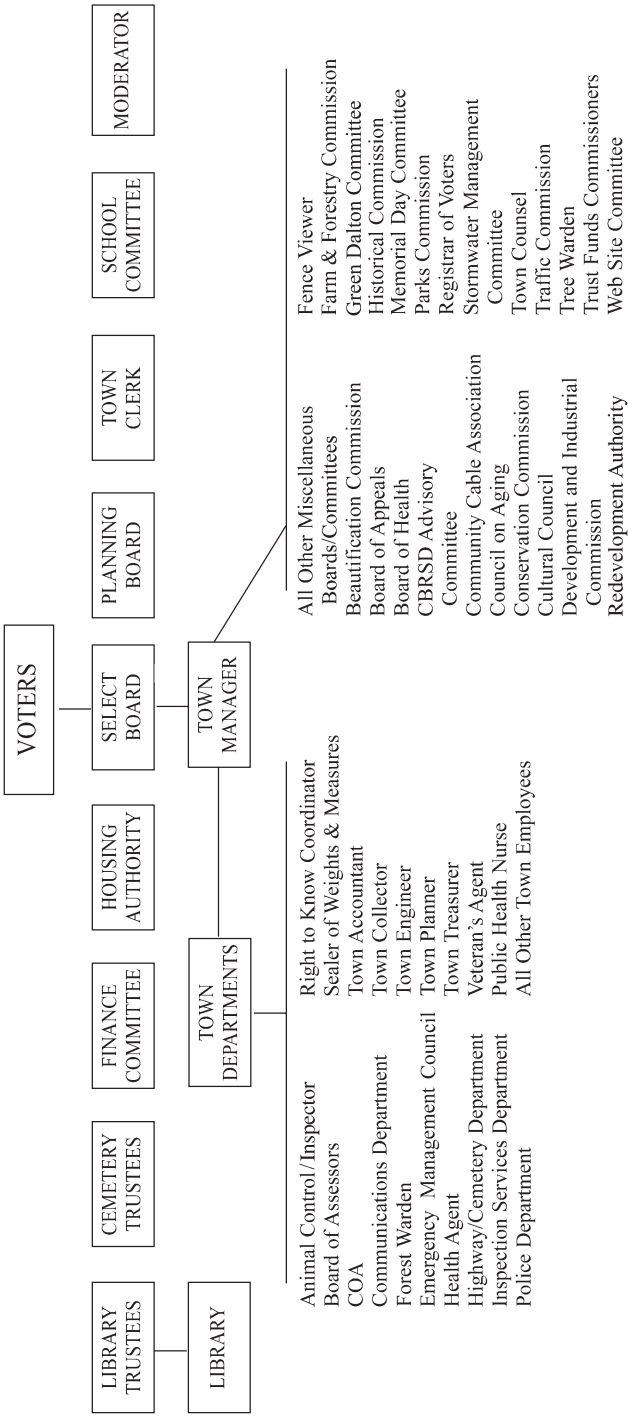
**Please bring this report with you to the May 7, 2018 Annual Town Meeting.
Please note time is 7:00 p.m. for all Town Meetings.**

For information regarding Town services, Community events and to find a link to Dalton's Town Meeting Calendar/Schedule, visit our website @ www.dalton-ma.gov

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TOWN OF DALTON ORGANIZATIONAL CHART



ELECTED TOWN OFFICERS

	Term Expires		Term Expires
Select Board		Planning Board	
(Term 3 Years)		(Term 3 Years)	
John F. Boyle.....	2020	Caleb J. Darby, V. Chair.....	2019
John W. Bartels Jr.....	2019	Zack R. McCain, III,	2020
Marc E. Strout, V. Chair.....	2019	Edward P. Holub, Clerk	2020
Robert W. Bishop, Jr., Chair	2018	Vacancy	2018
Edward P. Holub	2020	Daniel Esko, Chair	2019
Town Clerk		Library Trustees	
(Term 3 Years)		(Term 3 Years)	
Deborah J. Merry	2018	Fred J. Sears, Chair	2020
Moderator		Judith L. Douville, V. Chair	2018
(Term 1 Year)		Max Ehrlich	2020
Anthony P. Doyle	2018	Mary E. Gingras.....	2019
Dalton Housing Authority		Barbara Kotelnicki	2020
(Term 5 Years)		Mark S. Rancourt.....	2018
Kathleen M. Burke, Chair	2021	Anne M. Ronayne	2019
Alice Liebenow	2018	Joan M. Roy	2018
(appt.until next election		Leonardo Quiles.....	2019
Thomas Snyder	2022	Finance Committee	
Vacant.....	2019	(Term 3 Years)	
Vacant (State Aptd)	2021	Henry H. Williams III, Chair	2020
Cemetery Trustees		Tracy A. Cahalan.....	2018
(Term 3 Years)		William A. Drosehn III	2019
Judith L. Douville, Chair	2020	J. Michael Hoffman.....	2019
John W. Bartels, Jr	2018	Vacant.....	2018
Thomas R. Towne	2019	Christine Twomey	2020
		Jeffrey S. Noble.....	2019
		Karen J. Schmidt.....	2018
		Carolyn W. Pierce	2020

APPOINTED TOWN OFFICERS

(Effective July 1, 2017 - Serving for one year unless stated otherwise)

Town Manager (3)	Town Collector (1)
Kenneth E. Walto (2019)	Melissa A. Davis
Administrative Assistant (1)	Tracy Eastwood, Asst.
Judith Wagner	Town Treasurer (1)
Town Accountant (3)	Dawn M. Fahey
Sandra J. Albano (2019)	Sandra J. LaFrance, Asst.
Alecia Herrick, Asst.	Police Chief (3)
	Jeffrey E. Coe (2018)

**Superintendent of Streets (3)
Sewers, Cemeteries & Parks**
John W. Roughley

ADA Committee (1)
(Five Members)
Deborah B. Horth
Elizabeth Mason
Nancy E. Persson
George D. White
1 Vacancy

Animal Control Officer (1)
Michael L. McClay
Jeffrey W. Henault, Asst.

Assistant Town Clerk (3)
Michele Blake(2018)

**BRPC Transportation Advisory (1)
Committee**
Daniel D. Filiault, TAC

BRPC (1)
Caleb Darby, Delegate
Edward Holub, Alt.

BRTA Advisory Board
William A. Drosehn

**Berkshire Retirement Advisory (1)
Board**
Dawn M. Fahey

Board of Appeals (3)(Alt. 1)
(3 members 2 alternates)
Anthony P. Doyle, Chair (2019)
Stephen J. Psutka, V. Chair (2019)
Edward F. Gero, Clerk (2020)
Mary E. Lamke, Alt. (2018)
Vacancy, Alt. (2017)

Board of Assessors (1)
(3 Members)
Laura L. Maffuccio, Chairman
Jean M. Boudreau
Heather K. Durant, Clerk

Board of Health Agent
Edward M. Fahey, Health Agent

Board of Health (1)
(5 Members)
Richard J. O'Brien, Chairman

George A. Finn, III, V. Chairman
Daniel M. Doyle
Edward F. Gero
Alyce Kendrick

Board of Registrars (3)
(4 Members)
Jean M. Gingras (2021)
Deborah J. Merry, Clerk (2018)
Judith M. Wagner (2021)
Michele T. Blake (2018)

**Building Commissioner/ (1)
Zoning Enforcement Officer**
Brian Duval CB BC/ZEO
Jeffrey E. Coe, Alt. ZEO
Donald R. Torrico, Alt. BC/ZEO

**Building Superintendent/ (1)
Purchasing Agent**
Patrick Pettit

Burial Agent (1)
Deborah J. Merry
Jeffrey E. Coe, Alt.

**Central Berkshire 7-Town Municipal
Advisory Committee**
Henry H. Williams, III
John W. Bartels, Jr.

Commissioner of Trust Funds (3)
J. Michael Hoffman (2018)
Richard Lombardi (2019)
Susan C. Vigeant (2020)

Conservation Commission (3)
Robert W. Bishop, Jr. (2019)
Thomas W. Baker (2019)
James S. Duffy (2018)
Edward F. Gero (2020)
Edward P. Holub (2020)
Cheryl D. Rose, V.Chairman (2018)
Domenick F. Sacco, Chairman (2018)

Constables (1)
Jeffrey E. Coe
Christopher J. Furlong
Michael L. McClay
Matthew T. Mozzi
Deanna L. Strout
James R. Duryea, Jr.
Geoffrey Powell

Rodney M Buzzella
William J. Munch

Council on Aging Director (1)
Kelly Pizzi, Director (2018)

Council on Aging (3)
(11 members)

Maureen Mitchell, Treas. (2019)
Gordine Galusha (2019)
Jean K. Poopor, (2019)
Judith M. Brooks V Chair(2020)
Marcia J. Brophy (2019)
Thomas J. Callahan, Jr.(2018)
Tracy Cahalan (2018)
Holly Rogers, Chairman(2019)
Andrea Lassar, Clerk (2020)
Linda C. Merry(2020)
Ralph W. Young, Alt. (2018)
Robert R. Merry, Alt. (2020)
Joyce Lacatell (2019)

Council on Aging Building/ (1)
Maintenance Committee

Maureen M. Mitchell
Carol A. Morrison
Kelly Pizzi
Irwin T. Renak
Vacancy
Vacancy
Vacancy
Vacancy

Custodian of Tax Title Property (1)
Dawn M. Fahey

Dalton Beautification Commission
(3 Years)

Annmarie Cicchetti, Chair.(2019)
Linda Merry, Treasurer(2020)
Kathleen A. Desmarais(2020)
Angela McDonough (2019)
Jean K. Poopor,Clerk (2020)
Peter Gonick (2019)
Tracy Cahalan, V. Chair (2020)

Dalton Community Cable Assoc.
Rep(1)

Thomas J. Murray

Dalton Cable Advisory Comm. (1)
(7 Members)

J. Michael Hoffman,Chair
John J. Bates

John W. Ostresh
Margaret G. Cahill
Peter C. Giftos
Richard H. White

Dalton Cultural Council (3)

Vacant (2020)

Vacant (2020)

Margaret Cahill, Chairwoman (2018)
Jonathon R. Croy, Clerk (2019)
Deborah A. White (2019)
Kathleen F. Harris (2019)
Kellie Harris-Porter (2018)

**Dalton Development/
Industrial Comm.**
(5)

Kenneth E. Walto, Chair (2022)
Charles J. Dooley, V. Chair(2019)
Vacant (2021)
John F. Boyle (2022)
Anthony P. Doyle (2018)
Michael J. Ferry (2021)
J. Michael Hoffman(2018)
Donald R. Rochelo (2020)
Augustus J. Schnopp, Jr.(2018)
Susan C. Vigeant (2020)
Isa F. Ali (2021)
Karen Schmidt (2021)

Dalton Redevelopment Authority (5)

Kenneth E. Walto, Chair(2022)
Charles J. Dooley, V. Chair(2020)
John F. Boyle (2020)
Anthony Doyle (2018)State Nominee
Sue Vigeant (2020)

Dalton Emergency Management (1)

Advisory Council

James E. Scolforo
Gerald J. Cahalan, Jr.
Jeffrey E. Coe
Edward M. Fahey
Mary E. Lamke
Kelly Pizzi
Gabrielle Taglieri
Kenneth E. Walto
Lysander Bone
2 Vacancies

Dalton Historical Commission (3)

George D. White, Chairman (2019)
Louisa M. Horth, Vice-Chair. (2018)
Debora Kovacs(2019)

Gail A. Pinna(2018)
Carolina Galliher (2019)
Mary Walsh (2020)
Ellen M. Chiacchiaretto (2019)

Director of Communications (1)
Gabrielle Taglieri

**Emergency Management Dir. & (1)
Community Emergency Response
Coord.**
Daniel D. Filiault

Farm and Forestry Commission (3)
Vacancy
Beth Salvatore-LeBeau,V.Chair(2020)
J. Dicken Crane(2020)
Shaun M. Garvey (2019)
Peter Cachat (2019)
Dina L. LaBeau, Alt. (2018)

Fence Viewer (1)
Vacant

Forest Warden (1)
Gerald J. Cahalan, Jr.

Green Dalton Committee (1)
David Wasielewski, Chairman
Edward P. Holub, Vice Chairman
Cheryl D. Rose
Jennifer Gitlitz
Wendy E. Brown
Richard Hall
Vacancy
Amy Musante

Hazardous Waste Coordinator (1)
Vacancy

**Housatonic River Restoration Gov.
Council Rep (1)**
Vacancy

Inspector of Animals (State App't.)(1)
Michael L. McClay

Inspector of Plumbing & Gas (1)
Stanley Greenleaf
Richard A. DeGiorgis, Alt.

Inspector of Wiring (1)
John M. Broderick
John Broderick Jr., Asst.

Brian Smith, Alt.
Ronald Smith, Asst.

Insurance Advisory Committee
(no terms of expiration)
Vacancy
Vacancy
Vacancy
Victoria M. Sedgwick
Vacancy
Sandra J. Albano ex-officio
Dawn M. Fahey ex-officio

Librarian (1)
Robert Defazio

Licensing Board
Select Board

Local Census Liaison
Deborah J. Merry

Mass Broadband Institute
Vacancy

Memorial Day Committee (1)
Robert J. Dassat, Chair
Thomas J. Callahan,Jr.
James Harris
James D. Slater
Corey A. White
George D. White
2 Vacancies

Municipal ADA Coordinator (1)
Vacancy

**Mobile Home Park Rent
Control Board (5)(5 Years)**
Select Board

Parking Clerk (1)
Rebecca Whitaker

Parks Commission
Select Board

Planning Board Associate (1)
Vacancy

**Playing Fields & Parks Study
Committee (1) (9 members)**
Dustin J. Belcher
Kevin J. Boino

Mary R. Cherry
Caleb J. Darby
Patricia G. Guild
Matthew P. Morrison
Kenneth Pease
2 vacancies

Police Matrons (1)
Rebecca Whitaker
Melissa Phelps-Utter

Police Sergeant (3)
Christopher J. Furlong(2019)

Right to Know Coordinator
Vacancy

Sealer of Weights & Measures (1)
Vacant

Sewer Commission
Select Board

**Stormwater Management
Commission (3)**
Brian Duval, ex-officio
John W. Roughley, Chairman ex-officio
Thomas W. Baker (2019)
Edward Fahey (2019)
Vacancy (2019)
Edward F. Gero(2020)
Edward Holub, Vice-Chairman(2020)
Dennis Regan (2018)
Vacant (2018)

Town Counsel (1)
K P LAW, P.C.

Town Planner (1)
Rebecca Slick

Traffic Commission (1)
Daniel D. Filiault, Chair
Camillus B. Cachat, Jr.
Gerald J. Cahalan, Jr.
Jeffrey E. Coe
William A. Drosehn III
Adelard J. Nadeau, Vice-Chair.
John W. Roughley

Tree Warden (1)
John W. Roughley

Veterans Agent (1)
Steve Roy

Veterans Burial Agent (1)
Steve Roy

Veterans Service Officer
Sandra J. Albano
Kenneth E. Walto, Alternate

Voluntary Web Master (1)
William E. Chabot

SELECT BOARD

Robert W. Bishop, Jr., Chairperson

As usual, 2017 was an active year for the Town of Dalton and the Select Board. In general, we held 23 regular and special sessions of the board. The Annual Town Meeting was conducted in May, as well as a Special Town Meeting in June. After annual town elections in May, John Boyle and Edward Holub were elected and welcomed to the board. At that time we saw Mrs. Mary Cherry and Mike Szklasz leave the board. I would like to thank Mrs. Cherry and Mr. Szklasz for their knowledge of the Town Government they continually shared with the board, as well as their dedication to service and never-ending loyalty in the best interest of our great town. In January 2017, I became the Board Chair and Mr. Strout assumed the position of our Vice Chair. In May we will hold elections for Chair and Vice Chair of the Board.

There was, and still is, a lot going on with the Wahconah School Building Committee and CBRSD School Committee. John Bartels has put in countless hours attending meetings of both the Wahconah Building Committee as well as the CBRSD regular meetings. He has kept the board well informed as to each meeting. In April 2017, the town, as well as the rest of CBRSD voted to go ahead with the Feasibility Study phase to determine options for Wahconah Regional High School. The vote by residents to build what type of school, (all new, renovation of the old or a combination of the two) or not to build a school will be taken in the spring of 2019. If voted to build a new school, the completion should be done by the summer of 2022. I cannot thank Mr. Bartels enough for all his energy and willingness to serve on these committees.

At the annual Town meeting in May, following a report by The Old Dalton High Advisory Committee, the Town overwhelmingly voted to fund up to 1.282 Million dollars to demolish the Old Dalton High School, and divide the lot up into - building lots for future sale. The engineering of the project has been awarded to Hill Engineering.

The Housatonic Street reconstruction project has been nearly completed. There are areas to be finished up as soon as the weather permits.

Money from the Commonwealth's Chapter 90 Program will be used to repave Old Windsor Road this spring. The Town's Complete Streets program was funded by the Commonwealth and High Street's sidewalks will be rebuilt under that program in the spring.

In November, the Town applied for, and was awarded a grant, presented by Lt. Gov. Karyn Polito. This grant was for a Community Compact Award to upgrade the Town's IT, (technology upgrades). The members of the Board meet with Lt. Gov. Polito and signed the award.

The preceding paragraphs highlighted the year's events in which the Select Board was engaged. I think it is important to consider the daily and yearly matters of the Board. In the beginning months of the year we prepare and approve Town Department operational and capital budgets in preparation for the Annual Town Meeting and Special Town Meeting in June. Throughout the course of the year we act as the Licensing Board, Parks Commissioners, Sewer Commission, and Rent

Control Board for the Town. Also, during a three-year cycle, this past year being that third year of the cycle, the Select Board engages in negotiations with the various collective bargaining units, e.g. Police Department, Highway Department and Communications Department. Lastly, on a more unscheduled basis, our Board will meet with regard to constituent and employee-related matters such as concerns and grievances. Our Board's duties are diverse, complicated, and many. Each Select Board member plays a vital role in keeping the wheels of our Town's government moving, although at times slowly, always forward.

In closing I want to thank those who made up our team in the Select Board office. First and foremost are the members of the Select Board; Mr. John Bartels, Mr. Marc Strout, Mr. John Boyle and Mr. Edward Holub. Their dedication and hard work over the past year was greatly appreciated. We worked well as a team. I could not have asked for anything more. Equal thanks are extended to Mr. Kenneth Walto, Dalton Town Manager. Mr. Walto was there to guide me and the board whenever asked. His knowledge of Town business and the laws of government are unparalleled. He is a key player in the success of Town activities and not given the credit he is so often due. Lastly, my thanks go out to our support staff; Administrative Assistant Mrs. Judy Wagner and Recording Secretary Mrs. Sarah Frankland. Their efforts never go unnoticed and are very much appreciated; we thank you.

TOWN MANAGER

Kenneth E. Walto

In Two Thousand and Seventeen, the financial distress engendered by the “Great Recession” faded away. Several important projects moved forward while planning continued for others. New projects were undertaken. Important positions were filled. Two town meetings decided important issues.

At the Annual Town meeting in May, the first four Articles took up the issue of whether to demolish Old Dalton High and what to do with the land afterward. The Town’s vote was a resounding yes to demolition including appropriating a total of \$1.4 million to accomplish the task. The land will be subdivided after demolition and sold for home building lots. A \$16.8 million budget was approved including \$8.7 million for education. The town’s budget, including schools, saw about a 4% increase due principally to a large increase in the sewage treatment assessment from the City of Pittsfield. A significant increase in Free Cash allowed for the deposit of \$465,000 to various reserve accounts, and \$400,000 to the Other Post-Employment Benefits Trust.

Annual Town Election voters approved debt exclusions for the Old Dalton High demolition and the Wahconah Regional High School Feasibility Study. Debt exclusions add to the amount of taxes that the town may levy to repay the borrowing for the term of the loan.

A Capital Budget of \$166,100 was approved at the Special Town Meeting in June: \$57,100 from the Capital Stabilization Fund and a borrowing authorization of \$109,000. Several major items were funded: a crosswalk light at the Post Office, vehicles for the Police Department and a new gasoline pump. An additional \$149,755 was approved for payment to the City of Pittsfield for Sewage Treatment expenses that were required for capital improvements to the city’s treatment facility.

Also at the June Town Meeting, voters approved a one year moratorium on recreational marijuana establishments and several other by-law changes including a senior tax work off program and a citizen initiated petition for a by-law eliminating the use of “thin film” plastic bags at stores in town. Voters accepted a generous gift of a more than one acre parcel located adjacent to the playing fields at Craneville School, from the new owners of Model Farm.

The \$10.5 million Housatonic Street reconstruction continued throughout 2017 and was substantially complete by the end of the year.

The Town continued working on implementing the “Energy Reduction Plan” adopted by the Select Board as part of the Green Communities state grant process. LED lighting replacement projects were completed for the Town Hall and Library. New energy management controls were installed in the Senior Center and a design for an LED streetlighting system was completed. Additional insulation was planned for installation in the Cemetery Offices and Garage.

An Infiltration and Inflow study of the Town sewer system was completed by Tighe and Bond in April as required by the state’s Department of Environmental Protection. It will be followed by other mandated studies. Together these studies

will cost an estimated \$300,000 which is preliminary to actually doing the work of correcting the infiltration and inflow problems in our aging sewer system. In addition, the City of Pittsfield is expected to undertake multi-million improvements to its wastewater treatment plant. A portion of the cost will be passed on to Dalton.

A drainage improvement project for Flansburg Avenue was completed. Sewer laterals were installed on Housatonic Street as part of the roadway reconstruction. The Highway Department installed new playground equipment in Pine Grove Park.

Design was completed for sidewalk construction on High Street and re-paving of Old Windsor Road. Both projects will be completed in 2018 with funding from state grants.

The May elections saw the departure of long time Selectwoman, Mary Cherry. Edward Holub was elected in her place. I thank Mary for her many years of dedicated service. She was particularly helpful to me in understanding labor's view during negotiations. Edward quickly adapted to life as one of the Town's Chief Elected Officials since he has been active on many town boards. His affable demeanor well compliments Select Board members Marc Strout, John Boyle, Bob Bishop and John Bartels.

There were significant personnel changes in 2017. Several long serving department heads retired: Treasurer, Sharon Messenger, Collector, Jane Carmen and Building Superintendent, Tim Daniels. These employees compiled admirable records of service to the Town, always exceeding expectations by doing whatever was needed in every situation. I miss seeing them on a daily basis and wish them well. Sharon and Jane were replaced by their assistants Dawn Fahey and Melissa Davis. The Town was fortunate to be able to promote from within. Sharon and Jane chose their assistants wisely and trained them well. Tim was replaced by newcomer Pat Pettit who has a great background in building construction and maintenance. Brian Duval, an experienced and capable Building Commissioner, was hired to fill that slot in September upon the termination of the shared program with Adams.

I thank the town's employees whose continued dedication and cooperation is evident in the smoothly functioning municipal government. Likewise, I thank the town's many boards and commissions that labor without compensation for love of the community.

I also thank the Select Board for its continued support. The Town Manager form of government cannot work well without the close and continuing collaboration of the Select Board and Town Manager.

Lastly, I express my gratitude to our now well-seasoned, Administrative Assistant, Judy Wagner, and our Recording Secretary, Sarah Frankland. Sarah, who for more than ten years has demonstrated Senior Power, suffered an unfortunate accident leaving Town Hall in December. I wish her well and hope to see her on the job again soon.

TOWN OF DALTON DEPARTMENTAL GRANTS 2017

Council on Aging

10-23-2017 Berkshire Life Charitable Foundation - Transportation	\$2,000
1/23/2017 Grant from Friends of Councils on Aging	\$5,000
MA Formula Grant for 2017	\$16,286

Cultural Council

11-13-17 Local Allocation from MA Cultural Council	\$4,600
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Dalton Free Public Library

11-27-17 Katharine L.W. and Winthrop M. Crane Charitable Foundation	\$2,500
1-9-17 Katharine L.W. and Winthrop M. Crane Charitable Foundation	\$2,500
State Aid for Library Programs	\$10,396

Emergency Management

6/12/2017 Massachusetts Emergency Mgt. Agency (MEMA)	\$2,460
9-25-17 Massachusetts Emergency Mgt. Agency (MEMA)	\$2,460
6-12-2017 Massachusetts Emergency Mgt. Agency (FEMA)	\$11,250

Highway Department

6/26/17 Mass DOT Chapter 90 Local Aid Transportation	\$218,660
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Communications Center

7/10/17 State 911 Department Training & EMD Regulatory Compliance Grant	\$25,000
7/10/17 State 911 Office of Public Safety & Security Support & Incentive	\$127,939

Select Board

CRA Donations from various individuals for Playground Equipment	\$9,940
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Police Department

Allison Family Foundation for Police's K9	\$5,000
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Town Manager/Town Planner

11-27-2017 Massachusetts Dept of Revenue -Community Compact for MIS	\$10,000
10-16-2017 Massachusetts Department of Energy -Technical Assistance	\$12,500

Total Grants	\$468,491
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DEVELOPMENT & INDUSTRIAL COMMISSION & REDEVELOPMENT AUTHORITY

Rebecca Slick, Town Planner

The Development and Industrial Commission (DIC) is the town's principal economic development agency. It was established at the 2002 Annual Town Meeting. Massachusetts law empowers the commission to "promote and develop the industrial resources of the town" and to "investigate and assist in the establishment of educational or commercial projects for the purpose of strengthening the local economy." In June of 2009, the town approved the creation of the Dalton Redevelopment Authority (DRA), a special purpose economic development agency. Redevelopment Authorities have broad powers to undertake community renewal projects including clean up of so called Brownfield sites. Five members of the DIC act as members of the DRA, one of which is the Governor's appointment.

During the year, the Board continued to participate in the Action Plans of the Dalton Master Plan. The Plan contains a section on the economy and economic development. Several important economic development objectives were outlined: *Retain and encourage growth of Dalton's existing businesses, Increase commercial industries in Town, Promote business development, Support small business startups, Promote the Town for new service oriented businesses, Maintain farming and agriculture, Increase tourism and recreation, Support the development of high-tech companies, Support the education of residents and Promote the quality of life in Dalton.* The Board also concentrated on the *Open Space and Recreation Goals, which one objective in section 1.2 was met in building a new playground at Pine Grove Park.* Under each objective are several potential projects. The Commission has been actively reviewing projects with the idea of selecting the most worthy of attention for implementation.

Over the course of the year, the Commission met with representatives of Berkshire Money Management and the state's Western Mass Office of Business Development as part of the Commission's effort to promote working relationships with businesses and agencies. The Commission also participated in efforts to support Eversource to develop a solar array on High Street, and supported a feasibility study of the old Dalton High School for possible demolition and conversion to single family housing lots. It reviewed several special permit applications of the Board of Appeals and Planning Board, with economic development implications. A permitting guidebook was also developed to facilitate the permitting activities for the town. This was completed in November and posted on the Town's website.

Regarding membership, in November, Karen Schmidt stepped forward to fill the vacancy left by Robert Allessio on September 5, 2017. We thank Bob for being an active and committed member since the Board's inception. Tony Doyle was appointed to the Redevelopment Authority in April, under the special provisions of the Municipal Modernization Act in the absence of a Governor's Appointee. We thank all of the commission members for their gift of time to the town. Their selfless efforts will help to insure the economic health of the

community for years to come.

Members of the Commission:

Isa F. Ali

John F. Boyle*

Charles J. Dooley, Vice-Chair*

Anthony P. Doyle, Esq.*

Michael J. Ferry

J. Michael Hoffman

Donald R. Rochelo

Augustus J. Schnopp, Jr.

Robert M. Alessio (Resigned 9/5/17)

Karen J. Schmidt

Susan C. Vigeant*

Kenneth E. Walto, Chairman*

**** Members serving on Redevelopment Authority***

ANIMAL CONTROL OFFICER & STATE ANIMAL INSPECTOR

Micheal L. McClay

The Animal Control Officer/Animal Inspector is under supervision of the Chief of Police. Michael McClay of Dalton is our Animal Control Officer as well as our Animal Inspector and has served the Town of Dalton for 14 years. Regular scheduled hours for Animal Control are Monday and Wednesday 8:30AM-3:00PM and Thursday 8:00AM-3:00PM. ACO McClay is also on call and will respond to emergency calls by contacting dispatch at 684-0300.

Emergency calls consist of an animal hit by a vehicle or aggressive dogs. Barking dog complaints and loose dogs are not necessarily emergencies. Police Officers will respond to calls of a non-emergency nature and will inform ACO McClay of their findings during non-business hours. It is important to keep all dogs properly licensed so if found loose, it can be quickly return to the owner. Loose dogs will be brought to the Eleanor Sonsini Shelter in Downing Industrial Park off of Hubbard Avenue in Pittsfield and the owner will be charged a storage fee by the shelter.

The Animal Inspector is responsible for completing the State Barn Book consisting of inspections of barns, counting of livestock and making sure animals are current on vaccinations. These reports are due by January and are usually completed each November.

Rabies will continue to be monitored and all residents are reminded that all dogs over the age of 6 months of age must be vaccinated for rabies and licensed within Dalton. State Law also requires all cats over the age of 6 months must also be vaccinated for rabies.

2017 Citations

Dogs licensed	1,131
Dogs License fees collected	\$27,328
FY17 Citations Amounts received:	\$6,830
ACO Calls:	364

1. The licensing period in Dalton is January 1ST to December 31ST of each calendar year. New residents to Dalton shall license their dogs upon taking up residency in Dalton even if the animal was licensed in the previous jurisdiction for rabies and tracking reasons per state law.
2. The fine schedule established for 2018 as follows:
 - a. \$20.00 for spayed/neutered dogs
 - b. \$25.00 without proof of spaying/neutering
3. Late Fees - February 1st - \$ 10.00 each
4. Failure to License Citations - April 1, 2016 - \$ 50.00 each

A complete copy of The Town of Dalton Animal Control Bylaws can be found on the Town of Dalton website. www.dalton-ma.gov

BOARD OF APPEALS

Anthony P. Doyle, Chairman

The Dalton Board of Appeals (also known as the ZBA) is created by authority of Massachusetts General Laws Chapter 40A section 12. Board members are not elected. The Select board appoints regular members for three-year terms. The terms are staggered so that the term of one member expires each year. Two alternate members may be appointed annually to one-year terms.

Dalton has a three-member board, which requires that all favorable decisions must be unanimous otherwise they are considered denied. Two alternate members are available to sit on the board, in place of a regular member, who may be absent or have a conflict of interest with a case before the board.

Current Board members are:

Anthony P. Doyle	Chairman
Stephen Psutka	Vice-chair
Edward Gero	Clerk
Mary Lamke	Alternate

The Recording Secretary is Debra Goddeau

The Town Planner, who assists the board, is Rebecca Slick

By statutory authority the board is:

1. To hear and decide appeals based on inability to obtain a permit or enforcement action from any administrative officer under the provision of MGLA chapter 40A, by the regional planning agency, or by any person including an officer or board of the town aggrieved by an order or decision of the inspector of buildings, or other administrative official.
2. To hear and decide applications for special permits upon which the board is empowered to act under the town's Zoning by-laws.
3. To hear and decide petitions for variances as set forth in MGLA chapter 40A section 10.
4. To hear and decide appeals from decisions of a zoning administrator, in accordance with MGLA chapter 40A section 13.

During the 2017 calendar year the board held four public hearings. All were hearings for special permits.

The board generally meets at 7:30 pm on the first Tuesday of every month. Occasionally a special meeting is held to accommodate scheduling problems. Notices of all the board meetings, and agendas, are posted in town hall and the town web site. All meetings are open to the public.

DALTON BOARD OF ASSESSORS

Laura L. Maffuccio, Principal Assessor/Chair

The Board of Assessors, together with the other Town officials, received timely certification from the Department of Revenue to set the tax rate, as submitted, for FY 2018. The Town's total taxable property valuation increased from \$592,710,596 in FY 2017 to \$595,101,816 in FY 2018. Every year, interim adjustments are completed as required by law and our values are certified by the Department of Revenue.

As part of the Municipal Modernization Act, the Department of Revenue Revaluation Certification has changed from every three years to every five years. During this transition, the next revaluation year for communities will vary. Our last complete revaluation was in FY 2016. The Town of Dalton's next revaluation will be in FY 2020. The Department of Revenue oversees our valuation process by approving our work plan, requiring data analyses, conducting random site inspections, reviewing reports and information, and verifying we are performing our duties in accordance with state mandates.

As in previous years, we will be contacting property owners to set up appointments for cyclical inspections, as well as permit inspections. The Board asks for your continued cooperation. Along with sales analyses, these inspections serve to make our valuation process uniform. Businesses will also be contacted for inspection of Personal Property in an effort to complete the cyclical inspection requirement prior to FY 2020 Revaluation Certification. Please remember that Forms of List must be completed each year and returned to the Board of Assessors prior to March 1st by all business owners, as well as second homeowners.

The Board would like to remind senior homeowners that they may apply for an exemption if they meet certain criteria. Eligibility includes meeting specific age, ownership, residency, income and asset requirements. There are also exemptions for eligible veterans, surviving spouses, and the legally blind. You may contact the Assessors for more information. Our office hours are Monday – Wednesday 8:00 am to 5:00 pm and Thursday 8:00 am to 6:00 pm.

The Board of Assessors include Laura L Maffuccio, MAA, Principal Assessor/ Chairwoman, Jean M Boudreau and Heather K DuRant. Jean also serves on the Board of Assessors for the Town of Worthington and has for many years. Heather has been appointed as Clerk/Assessor and in addition to assisting in the management of daily office procedures, she serves on the Board of Assessors.

Fiscal Year	Town Tax Rate	Fire District Tax Rate	Valuations	Taxes to be Raised
2018	\$ 19.91	\$ 1.02	\$ 595,101,816.00	\$ 11,848,477.16
2017	\$ 19.87	\$ 1.09	\$ 592,710,596.00	\$ 11,777,159.54
2016	\$ 19.63	\$ 0.98	\$ 595,474,465.00	\$ 11,689,163.75
2015	\$ 19.47	\$ 0.79	\$ 590,091,316.00	\$ 11,489,078.00
2014	\$ 18.51	\$ 0.79	\$ 593,398,192.00	\$ 10,983,800.54
2013	\$ 18.12	\$ 0.71	\$ 593,936,009.00	\$ 10,762,120.48
2012	\$ 17.41	\$ 0.70	\$ 604,889,342.00	\$ 10,531,123.45

Statistical Report for the year as follows:

Tax Levy Calculation	Fiscal 2017	Fiscal 2018
Total Amount to be Raised	\$ 16,401,801.54	\$ 17,001,546.16
Minus Total Estimated Receipts and other Revenue Sources	\$ 4,624,642.00	\$ 5,153,069.00
Equals Amount to be Raised by Taxes	\$ 11,777,159.54	\$ 11,848,477.16
Divide by Property Valuation	\$592,710,596.00	\$595,101,816.00
Equals Tax Rate	\$19.87	\$19.91

Motor Vehicle Excise

Year	No. of Bills	Excise	
2017	7472	\$907,081.20	to date
2016	7321	\$837,159.00	
2015	7432	\$812,069.00	
2014	7197	\$793,354.00	
2013	7216	\$723,269.00	
2012	7385	\$728,904.00	

Exemptions Granted to Seniors & Veterans

Year	No. Granted	Total Abated Amount	
2018	76	\$44,029.39	to date
2017	83	\$43,588.74	
2016	86	\$41,681.86	
2015	74	\$37,691.85	
2014	76	\$38,720.22	
2013	74	\$37,370.80	
2012	72	\$37,195.80	

TOWN MODERATOR

Anthony P. Doyle

The town moderator is an elected position and stands for election annually. The moderator's duties are enumerated in Massachusetts General Laws Chapter 39, Sections 15 and 17 as well as the By-Laws of the Town of Dalton.

The primary function of the moderator is to conduct the annual town meeting (and the Fire District meeting) in conformance with the appropriate rules of procedure. Dalton has specifically adopted Parliamentary Rules that are set forth in "Town Meeting Time, A Handbook of Parliamentary Law" written in 1963. This is "not" Robert's Rules of Order that most people are familiar with.

It is the moderator's duty to conduct the meetings in compliance with the Rules and to assure that a fair and orderly meeting is conducted with the opportunity for all to participate. The meetings are limited to the specific issues that are presented in the "Warrant" that the select board prepares to call the meeting. Dalton has one annual town meeting, set for the first Monday in May and may schedule other "special meetings" throughout the year, as the need arises. It is the moderator's duty to conduct the meetings in compliance with the Rules and to assure that a fair and orderly meeting is conducted with the opportunity for all to participate. The meetings are limited to the specific issues that are presented in the "Warrant" that called the meeting. Dalton has one annual town meeting, usually set for the first Monday in May and may schedule

BOARD OF REGISTRARS

Members: **Elizabeth A. Erb**, *Chairman*
Michele T. Blake
Doreen Aleshevich

Deborah J. Merry, *Town Clerk*
Elections Administrator
Supervisor, Board of Registrars

In 2017, we conducted Special Registration Sessions prior to the May 1, Annual Town Meeting, the May 8 Annual Town Election, Scheduled Special Registration Sessions are held from 9:00 a.m. until 8:00 p.m. in the office of the Town Clerk. Additional Special Registration Sessions will be scheduled as required. The place of voting will remain at the Community House for both precincts as there is a ramp and handicap parking located at the rear of the building.

The Board registered and processed new voters plus address changes on existing active and inactive voters, checked several thousand signatures for certification on the many Initiative Petitions/Public Policy Questions and Nomination Papers in circulation in 2017; and deleted inactive (moved or deceased) voters. Our computerized program enabled us to complete this arduous task in a timely and efficient manner, transmitting totals to the Secretary of State automatically.

I would like to take this opportunity to remind residents that when signing nomination papers or petitions, please keep the following in mind: 1. Sign only if you are a registered voter. 2. Sign your name and your residential address as listed on our census records (no post office boxes are allowed). 3. If you have poor penmanship, print your name in the same box with your signature, as an undistinguishable signature cannot be certified. 4. Do not sign your spouse's name or any name other than your own. Also, if you move, please inform the Town Clerk so that we will change our records and notify you of any precinct changes. If any of your family members are not registered to vote, please encourage them to do so.

We are currently online with the Secretary of State, the Registry of Motor Vehicles, and all cities and towns in Massachusetts as part of a computerized Central Voter Registry, the first in the nation. Since 1997, we have used VRIS exclusively for both census and voter registration functions. Mail-in voter registration forms are available at the Post Office, the Library, Wahconah Regional High School, the Council on Aging, as well as at the Town Clerk's office.

We thank Dalton residents for their excellent response in returning the local census forms mailed late December/early January of each year. The majority of citizens return in a prompt and cooperative manner which we greatly appreciate, allowing us to achieve the highest possible level of accuracy.

RESIDENT'S VOTER REGISTRATION STATUS CAN BE FOUND ONLINE AT
www.sec.state.ma.us/VoterRegistrationSearch/MyVoterRegStatus.aspx



BEAUTIFICATION COMMISSION

Annamarie Cicchetti, Chairperson

Dalton Beautification Commission, an all volunteer group, has been serving the Dalton community since 2001. The seven commission members and other volunteer helpers work creating floral displays along the Main Street in several median areas, at intersections including North and High Street, Old Windsor Road/Main Street, at 707 Main and the mini garden at South Street. Additionally, DBC container gardens are baskets adorning the Benjamin/Muraca Memorial Bridge and atop the steps fronting the Dalton Free Public Library.

Dalton Beautification was delighted this year by the Mass Highway Department's structural restoration and painting of the Benjamin/Muraca Memorial Bridge, completed this spring. DBC concerns over the memorial bridge's deterioration had been expressed to Mass Highway for several years. Following the necessary repairs, DBC hay trough flower-filled baskets were again present in 2017, after a two year absence, honoring our local heroes.

DBC planning begins early spring with membership thinking garden designs over the winter in preparation for our May business meeting where firm decisions/shopping plans are made. This year, in addition to our usual business meeting, DBC is adding a social "spring fling" for volunteers to enjoy company following the winter's rest and gear up for a new season.

The 2017 growing season was especially successful, with both in-ground and container displays showing beautiful flowers from spring planting up to autumn's first frost. Mother nature supplied adequate rain during the early June planting, giving fragile annuals a good start for insuring the best summer growth. DBC volunteer workers doing the weekly maintenance of weeding, deadheading, watering, replenishing soil as needed combined with wonderful cooperation of the Dalton Volunteer Fire Department, especially during the hot sunny summer days without rain, made for ideal garden conditions for a super season.

The DBC is so thankful for the support of local business encouraging our projects with donations of needed materials: L.P. Adams, Co. and Holiday Farm. Also, cost discounts on bedding plants from Blossoming Acres and Jaeschke's Fruits and Flowers, insured Dalton Beautification stayed within budget. The Town of Dalton supplies a annual stipend which covers basic needs, supplemented by a gift account given some years ago by Dalton Rotary, which covers additional materials, once the allotment from the Town is exhausted. The Dalton Beautification Commission also thanks those individuals in the community who have made gift donations.

The Dalton Beautification Commission thanks Arlene Cormier for over ten years of service upon her retirement this spring. Maureen Maxon, changed her DBC membership from commissioner to volunteer status this spring. Happily, Maureen has and will continue helping with the hands-on garden maintenance so necessary for successful seasons ongoing.

The Dalton Beautification welcomes Linda Merry to our membership. The 2017 season has been such a success, in large part due to her assistance and that of

husband Bob. Bob's talent in photography has chronicled this year's DBC summer activities. Thanks Bob.

Commission Officers are as follows: Tracy Cahalan, Vice Chairperson; Annmarie Cicchetti Chairperson; Linda Merry, Treasurer; Jean Poopor, Secretary. Commission Members: Kathy Desmarais, Peter Gonick, Angela MacDonough, and Paula St. Dennis. Community volunteers are always welcome. Contact the Dalton Town Hall Offices or any DBC member for additional information.

BOARD OF HEALTH

Local boards of health in Massachusetts are required by state laws and regulations to perform many crucial and important duties relative to the protection of the public health, control of disease, promotion of sanitary living conditions and the protection of the environment from pollution.

The Dalton Board of Health consists of four appointed volunteer members. Public meetings are held at 4PM on the first Monday of each month in the Callahan Room at Town Hall. Current members of the board are Chairman Rich O'Brien, Ed Gero, Dr. Dan Doyle, Alyce Kendrick and Drew Finn.

PUBLIC HEALTH NURSE

The Town has contracted with the Berkshire Public Health Alliance to provide public health nurse duties. Several registered nurses are available to provide services such as flu clinics and communicable disease follow up in accordance with state requirements.

HEALTH AGENT

Dalton employs a part-time Health Agent 3 days a week to act on behalf of the Board of Health who is responsible for enforcing all state and local Health regulations. Edward Fahey, a registered sanitarian, performs public housing, pool and restaurant inspections as well as reviews designs for the construction and repair of septic systems and private wells. Duties of the Health Agent also include investigating improper disposal of trash and public nuisance complaints.

HOUSEHOLD HAZARDOUS WASTE DISPOSAL DAY

In 2017 the BOH in cooperation with the City of Pittsfield held a household hazardous waste day in October which was Dalton residents' opportunity to dispose of old paint, pesticides, fertilizer, and other items which are not accepted at the Town transfer station. Approximately 50 town residents attended the event which was located in Pittsfield. The 2018 date for this event will be announced when it becomes available.

BOARD OF HEALTH TOWN HALL OFFICE HOURS:

MONDAY 8-5
TUESDAY - 8-4:30
WEDNESDAY CLOSED
THURSDAY 8-4:30
FRIDAY - CLOSED

If you have a need to contact the Board of Health please call 684-6111, ext. 20.

**OFFICE OF THE BUILDING INSPECTOR
TOWN OF DALTON, 462 Main Street
PERMITS**

ANNUAL REPORT

Date :- 7/01/2016 To 6/30/2017 Annual Report of: Building

MONTH	NUMBER OF PERMITS	RESIDENTIAL PERMITS		PERMITS FOR DWELLINGS		RESIDENTIAL PERMITS FOR GARAGES		ALL OTHER		COMMERCIAL	CONSTRUCTION VALUE	FEES RECEIVED
		RESIDENTIAL PERMITS	PERMITS FOR DWELLINGS	PERMITS FOR DWELLINGS	PERMITS FOR DWELLINGS	PERMITS FOR GARAGES	PERMITS FOR GARAGES	ALL OTHER	ALL OTHER			
JULY	7	6	0	0	0	0	0	6	6	1	77704	467
AUGUST	15	14	0	0	0	0	0	14	14	1	225512	1398.12
SEPTEMBER	15	10	0	0	0	0	0	10	10	5	202851	948.5
OCTOBER	44	30	0	0	0	0	0	30	30	14	579694	3925.54
NOVEMBER	20	15	0	0	0	0	0	15	15	5	1109473	2866.18
DECEMBER	30	26	0	0	0	0	0	27	27	4	2530339	6345.55
JANUARY	11	8	0	0	0	0	0	8	8	3	241378	1897.28
FEBRUARY	15	12	0	0	0	0	0	12	12	3	398473	1621.28
MARCH	18	14	0	0	0	0	0	15	15	4	416391	2134.56
APRIL	11	9	0	0	0	0	0	10	10	2	393967	2462.25
MAY	19	16	0	0	0	0	0	16	16	3	326089	1841.11
JUNE	23	17	0	0	0	0	0	11	11	6	559118	3338.99
TOTALS	228	177	0	0	0	0	0	174	174	51	7060989	29246.36

COMMUNICATION CENTER

Gabrielle Taglieri

The Dalton Communication Center has completed its 9th year at the Police Station. During this past year we have logged 21,112 calls. 1,513 of those calls were 911 and 784 were walk-ins to the Police Station.

The Communications Center again received a state 911 grant (The Support & Incentive Grant) in 2017 for \$127,939 to offset operating costs. We are able to receive this grant based on being a regional 911 dispatch center that handles 911 calls for the Towns of Dalton, Hinsdale, and Windsor. We will again be receiving a grant for 2018 for an amount close to \$128,000.

In addition to the Support & Incentive Grant the Dalton Communications Center received an additional grant in the amount of up to \$25,000 to be used for training purposes, and the installation of an Emergency Medical Dispatch program. This grant has been used to offset costs of training for dispatchers in compliance with new State mandated training, such as the E.M.D., 16 hours of continuing education annually, and a 40hr basic telecommunicator class required for new hires.

All town residents should remember that if you need any type of emergency services that you can go to the Communications Center 24/7/365. We are located in the lower level of the Town Hall building at the Police Station, on South Carson Ave. The doors are locked during non-business hours but are monitored by a camera and can be unlocked by the dispatcher on duty. There is a call box located on the left door to the Police Station which can be activated by pushing the call button. This will directly connect you to the dispatcher on duty.

CULTURAL COUNCIL

Margaret Cahill, Chair

The Dalton Cultural Council's mission is to promote access, excellence, education and diversity in the art, humanities and interpretive sciences to improve the quality of life for all residents. The Massachusetts Cultural Council has overseen the Local Cultural Council Program since 1990. MCC receives funding from an annual state appropriation. Each year, the MCC distributes funds to LCCs; in turn, LCCs make grants to schools, organizations, and individuals in their communities. These funds are paid to successful applicants on a reimbursement basis.

Distributions to each LCC are based on a local aid formula devised by the state. The formula considers population and property values and is weighted to give larger distributions to poorer communities.

In October of 2017, our cultural council received 24 applications for support of a wide variety of projects. The Dalton Cultural Council approved 10 projects totaling \$4600 for fiscal year 2018.

The current members of the Dalton Cultural Council are Jonathan Croy, Margaret Cahill, Chair, Kathleen Harris, Kellie Harris-Porter and Deborah White. Thank you for your continued support of cultural programs in our community. We are looking for new members. If you are interested, please contact our Town Clerk.

COUNCIL ON AGING

Kelly M. Pizzi

The Dalton Council on Aging (DCOA) serves community residents aged 55 and older, as well as persons with disabilities, addressing a wide spectrum of needs. Our goal is to provide seniors with opportunities and tools for healthy aging, improved access to benefits, community involvement, and maintain independence.

One of the milestone achievements during 2017 is a proposal was brought before the Select Board and passed for Town vote to accept Dalton's participation on the Senior Tax Work-Off Program. The Town Meeting in May proved fruitful with successful passing of the proposal. The program has proven to be difficult to launch as there are many details being reviewed by several departments to ensure a smooth rollout. Our aim is to have applications available by the fall of 2018.

We have also been working on reducing our thumbprint on our environment with the help of funding from the Green Dalton Committee. The installation of a hot water on demand tank supports the daily need of a majority of the hot water needs in the building. We also installed a new sensor system for HVAC automation and is expected to make the building much more efficient.

COUNCIL ON AGING:

The Dalton Council on Aging, housed at the Dalton Senior Center is staffed by two full-time employees and five part-time employees. Kelly Pizzi Director, and Dorin Middlebrook Administrative Assistant and Transportation Coordinator, operate the Senior Center from 8:00 am to 4:00 pm, Monday through Friday with a closing time of 8:00 pm on Thursdays when evening events are scheduled. Part-time employees include Patricia "Pattie" Pero, Shine/Outreach Counselor, who holds office hours on Monday and Thursdays; and COA Transportation Program van drivers: John Bartels, John Aldrich, Charles "Chuck" Gebauer and William "Bill" Walker.

THE DALTON SENIOR CENTER:

The Dalton Senior Center is located at 40 Field Street Extension. We have had over 675 unduplicated seniors who have utilized the Senior Center throughout the year for exercise, recreation, nutrition, cultural, information and referral needs and health programs. In partnership with Elder Services, the Center hosts the nutritional Senior Lunch Program each Monday and Thursday. Soup & Sandwich is prepared onsite each Tuesday boasting of homemade soups and fresh salads and dessert among other selections. Over 3125 meals were served at the Senior Center including the 90+ Birthday Party, Volunteer Appreciation Dinner, Veterans' Luncheon and Holiday Party.

FUNDING:

The Council on Aging and the Dalton Senior Center receives operational funding from the Town of Dalton of \$136,084; the Commonwealth of Massachusetts provides additional funding through a Formula Grant which is based on

\$9.70 per elder resident for the amount of \$16,790; COA Van Revenue of \$15,815. Additional support is provided by the Friends of the Council on Aging including a \$2,000.00 grant from Berkshire Life Charitable Foundation to support the COA Transportation Program. Tax deductible donations were also made directly to the Council on Aging by the community in the amount of \$3,112.

FEES:

A two-dollar coupon fee is collected for programs with the exception of Elder Services Congregate Meal Program, special educational programs and celebration events (Veteran’s Lunch, 90+ Birthday, Holiday Party, and Volunteer Appreciation Dinner), support groups, Adult Color Club and AARP Tax Aide. The Café is free until 10:00 am, after which donations are appreciated.

PROGRAMS:

Community:

AARP Tax Aide Assistance	Ask a Lawyer
Bereavement Support Group	Bridges-Intergenerational program
Caregiver Support Group	Farmers Market Coupons
State Rep Hours: Paul Mark Triad	Sunday Lunch
Veteran’s History Project	Veteran’s Agent Office Hours
LIFE Program (Living is for the Elderly) activity group offered to Craneville Place	

Special Programming:

Aging Mastery Program	Senator Adam Hinds Office Hours
Balance For Life	Brunch with Ted - Valentine
Chalk Drawing Class	Consumer Affairs – Shopping Rights
Easter Concert with Greater Grace Church	
Mother’s Day Brunch	Move in Time Balance Program
Sleep Health - Presentation by Elms College	
Wreath Making Class	

Ongoing & Weekly Programming:

Exercise:

Line Dancing- 2 times weekly	Osteo-Exercise – 3 times weekly
Shake Your Soul	Tai Chi

Health:

Foot Care Clinic	Flu Shot Clinic	Blood Pressure Clinic
Bereavement Support Group	Memory Impaired/Caregiver Support Group	

Social Activities & Classes:

Acrylic Painting	Bridge	iPad/Cell Phone Classes
Adult Color Club	Coffee Cafe	Cribbage
Knitting/Crochet	Movie Night	Oil Painting
Pitch	Poetry	Quilting
Travel Club		

(SHINE) SERVING THE HEALTH INFORMATION NEEDS OF ELDERS AND OUTREACH SERVICES:

Patricia “Pattie” Pero, Outreach and Wellness Counselor, identifies and accesses services for at-risk, frail and vulnerable elders. She also counsels the town’s seniors in matters of wellness and health insurance concerns. Elder Services of Berkshire County, Berkshire Community Action Council (fuel assistance), Supplemental Nutritional Assistance Program (SNAP), Neighbor to Neighbor grants, Veteran’s agent, Berkshire Elder Protective Agency, local physicians, insurance companies,, Town Hall (tax abatements), Medicare, Social Security Administration, hospital and nursing home discharge planners, local clergy and food pantries to name a few. Incoming referrals are regularly received from many of these groups which enables an excellent continuity of services.

As “Baby Boomers” are aging into Medicare there has been a marked increase in office visits and presentations regarding health insurance and prescription drug coverage. 732 contacts were made either in office or by phone for over 1100 services. Home visits can involve not only insurance needs but also wellness, protective services issues, safety assessments, home repair problems and caregiver support. Financial benefits for our seniors tally well over \$407, 279. Pattie works 19 hours a week seeing individuals by appointment on Mondays and Thursdays.

TRANSPORTATION:

Transportation to senior citizens remains one of the key elements for elders to “age in place.” The ability to travel to the market, friends’ homes, senior center, pharmacy, barber/hairdressers and medical appointments without having to rely on others keeps their independence possible.

To access this service, one only needs to reside in Dalton, be 60 or older, or be a person of any age with a disability and unable to drive may utilize the COA chair-lift van service. This door-to-door service is available for appointments and other needs within Dalton and Pittsfield. The van service is available Monday through Friday (excluding holidays) between 8 am and 3 pm. Notice is required at least 24 business hours in advance for scheduling. The fee for service is \$1.50 per trip for COA & Senior Center events, and \$3.00 per trip for all other rides.

During 2017, the COA van service provided 3,321 rides, traveled 20,742 miles and served 80 residents.

VOLUNTEER OPPORTUNITIES:

Volunteers are the backbone of the services and programs provided by the COA. Well 4000 hours were provided by 59 volunteers serving as committee members, gaming, computer and craft instructors; LIFE, cooks, dishwashers and meal servers, receptionists, office workers; videotaping and Bridges. Individuals wishing to donate time and knowledge can call the Senior Center to learn about opportunities. Current volunteer opportunities include: back-up dishwashers and special event servers and reception workers, data entry, and volunteer coordinator.

VETERANS HISTORY PROJECT:

Dalton Community Television preserves the histories of local veterans and individuals who supported the war(s) effort through videotaped interviews which are submitted to the Library of Congress in Washington DC. Members of all wars are encouraged to contact the Dalton Community Television station to record the history of war from a personal level.

DALTON COUNCIL ON AGING BOARD OF DIRECTORS:

The Dalton Council on Aging Board is appointed for three year terms by the Dalton Select Board. The purpose of the Board is to advise and provide input regarding the response to increased or changing needs in the community. Members sit on five ad hoc committees which include Finance, Senior Housing, Strategic Planning, Building and Maintenance and Marketing/Community Relations. In 2016 the Select Board approved a decrease in the number of appointees to the COA Board as the

2017 appointees are:

Holly Rogers, Chair
Maureen Mitchell, Treasurer
Marcia Brophy
Tom Callahan, Jr
Linda Merry
Alternates:

Judith Brooks, Vice Chair
Andrea Lassar, Secretary
Tracy Cahalan
Gordine Galusha
Jean Poopor

Robert Merry

Ralph Young

The 2017 Building and Maintenance Committee, appointed by the Select Board, is comprised of the COA Board, Friends of the COA and community members whose role is to recommend to the town building improvements; oversee issues pertaining to the building upkeep and repairs.

These members include:

David Dinicola, Chair (COA Board, outgoing)
Carol Morrison, Clerk (Community) Mary Lamke (Friends, outgoing)
Maureen Mitchell (COA Board) Tom Renak (Community)
Kelly Pizzi (COA)

FRIENDS OF THE DALTON COUNCIL ON AGING:

The Friends of the Dalton Council on Aging is a 501 (c) 3 non-profit organization which is the fundraising arm of the Dalton COA. Fundraising activities this year were their annual letter fund-raising campaign, a Rooster Paint & Sip with Katherine Stocking-Koza and the Fourth Annual Craft Fair that was held in October. Bequests and matching donations also help to support activities at the Senior Center.

The Friends used these funds to support many activities throughout the year. They sponsored the Volunteer Appreciation Dinner, helped to support gifts at the 90+ Birthday Party and Veteran's Luncheon and also provided the funds to purchase the local gift cards for the annual holiday luncheon. New this year they sponsored a ten week educational program designed by the National Council on Aging entitled the Aging Mastery Program which was well received by the community. They also support the Council on Aging's participation in the Sunday Lunch Program (a collaboration of local community groups to host a free lunch held weekly at the First Congregational Church).

2017 members include:

Marjorie Limburg, Chair
Judith Trumble, Treasurer
Veronica "Ronnie" Balardini
Susan Jacobs
Al Nadeau

Doris Lamica, V. Chair
Mary Lamke, Clerk
Janet Claffe
Helga Knappe
Peter Traub

CRA

Alison Peters, Executive Director

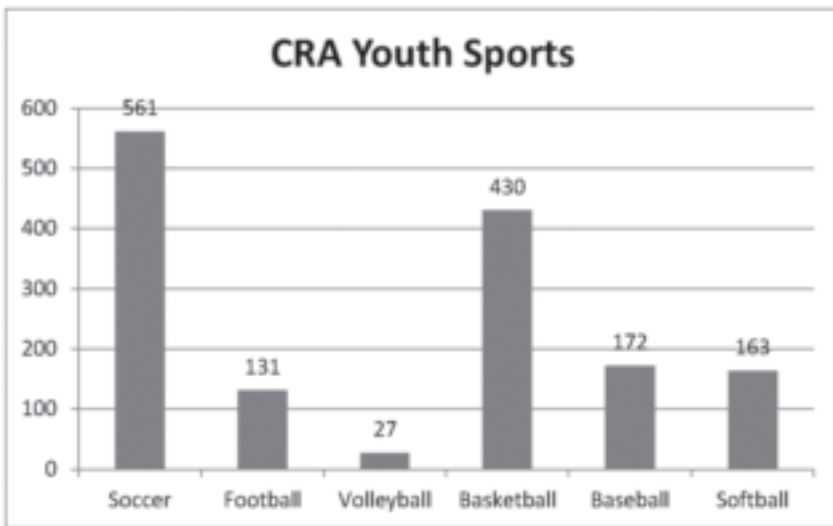
Parks and Recreation

The town of Dalton has three great parks that are used by people all of ages: Pinegrove Park on Carson Avenue, Chamberlain Park on Chamberlain Avenue and Greenridge Park on South Street. These areas are highly utilized for a variety of activities, including:

- Youth sports leagues
- High school athletics
- Adult Co-ed softball
- Playground activities
- Family events
- Teen programs
- Picnics at the pavilion

Last year the Community Recreation Association (CRA) oversaw many activities in the parks, including the youth sports leagues for our town. Soccer, football, volleyball, basketball, baseball and softball are offered, with an emphasis on developing skills, sportsmanship and having fun. Focusing primarily on ages 5 to 14, the CRA saw 1,484 children participate in sports leagues in 2017. Adults like to get in on the fun, as well, and the co-ed softball league seems to fill that need. Running most nights of the week in the summer, the crack of the bat can be heard long after dark as the field lights illuminate the grounds and cheers can be heard around the field.

2017 Youth Sports Participation Figures



The CRA also provides many free family activities in the parks during the warm, summer nights. Activities range from bike rodeos and water games to literacy night and arts & crafts. Free concerts on the lawn and outdoor movies are also a summer tradition on the CRA's Memorial Lawn. With the newly constructed gazebo, we hope the Memorial Lawn will see even more use this summer, but it's still in the planning stages!

The CRA offers many teen programs and the parks provide a great venue for many of their activities. The Home Run Baseball program, which matches up high school students with special needs children, utilizes the Pinegrove Park diamond. You can find them on the field any Sunday afternoon in the autumn, where the smell of popcorn and the cheers of family and friends will warm your soul. The Little Buddies/Big Buddies mentoring program, where elementary students are matched up with a high school big buddy, uses the grounds for various games, the playground and picnics. The CRA also helps working families that need a safe, fun place for their children during school vacations, holidays and snow days. The "camps" program runs out of the youth center, but they make many visits to the park to release energy in the open space and on the playground.

Keep in mind that Pinegrove Park has a good sized pavilion that can be rented for a minimal fee for your next get together. Just stop in the CRA to reserve your spot!

Many of the programs offered in the Dalton parks are run by the dedicated staff of the CRA, but it takes hundreds of volunteers to make them successful. A heart-filled thank you goes out to all the volunteers who give of their time and energy to make this a great town to live in and help our youth grow into strong young adults.

DALTON FREE PUBLIC LIBRARY

Robert DiFazio, Library Director

The Library continues to be a growing center of the community. The Library circulated 51,151 items in 2017. This includes a 7.5% increase in children's book circulation. Our attendance for the year was 40,454 or approximately 22 people per hour open. Our Facebook page continues to grow in use, as does our website (www.daltonlibrary.org).

Collections:

We strive to build the most well-rounded collection possible. It's our hope that we can provide something for everyone in our community. Along with our regular collection updates, we are continuing the work of reinvigorating our children's and young adult collections. This past year has seen us continue to heavily update our children's early reader collection, as well as both our young adult and children's graphic novel collections. We were fortunate to receive a \$2,500 grant from the Katharine L.W. and Winthrop M. Crane 3D Charitable Foundation, allowing us to further expand our early reader collection in anticipation of a shelving expansion in 2018.

Programs:

The library has been working to expand the number and diversity of its program offerings. Our most popular (and most fun) programming continues to be our pre-school age children's STEAM (Science, Technology, Engineering, Art, Math) program Tuesdays at 10, and Storytime Thursdays at 10. Both programs are led by Wendy Provencher, and Assistant Librarian, Kim Gwilt. STEAM consists of a story, small snack, and an educational project. Storytime consists of several stories, a snack, and a craft project. We were once again fortunate to have the assistance of Kathryn Whitman and the St. Agnes first graders, who help our pre-school age attendees by reading stories, passing out snack, and help with the craft project.

For older children, we've continued our relationship with Jeannie Compter of Dalton's 2 Flights Up. We've had Jeannie taught instructional painting classes that were a huge success.

Our summer reading program continues to be wildly popular! We had over 300 children participate in the program. We kicked the program off with a visit from Ed the Wizard, who uses illusions to encourage reading. The Friends of the Dalton Free Public Library once again provided the funding for an outstanding array of prizes (bribes!) to encourage children to sign up and read all summer long. Along with STEAM and Storytime, we expanded our summer offerings by holding several huge, interactive shows. Wildlife Encounters brought in a Wallaby, Giant Flemish Rabbit, Prehensile Tailed Porcupine, and several other animals for a show that almost 150 people attended. We also hosted 5 outstanding Mad Science stage shows at the DYC, allowing their campers, as well as Library patrons, to laugh and learn some fascinating science.

We hosted numerous Craneville Elementary School classes for field trips. Those trips gave us the opportunity to show off the Library, get cards to any chil-

dren who didn't already have them, and promote our summer reading program. Many more CBRSD teachers took advantage of the opportunity to borrow large quantities of books for various class projects.

Finally, we participated in Dalton's Light Up the Holidays. During the week leading up to this program, we held an evening holiday story hour with cocoa and a visit by Mrs. Claus. For Light Up the Holidays, we hosted musicians from Nessacus and Wahconah, passed out popcorn, and set up a children's craft station. Wendy Provencher, CFCE Coordinator at Central Berkshire Regional School District provided hundreds of new children's books that she was on hand to pass out for free.

Friends:

The Friends group continues to provide a great deal of support and assistance to the library. This year, they've provided the funding for newspapers, museum passes, reading club books, and our summer reading program. They've accomplished this through membership dues, bake sales, and book sales. Without their generous support, the library would've been forced to go without a good deal of material. Beyond financial support, Friends members Dian Elser, Janet Claffie, and Helen Kimball combined to donate approximately 6 hours per week of their time to process our Interlibrary Loan transactions. With a small staff and tight budget, this is a critical gift to the library. Their time donation is the equivalent of the cost of approximately 300 new books!

Personnel:

The library staff continues to be our strongest asset. We saw some big changes this year, with longtime Assistant Director, Katherine Hoag, retiring. Kim Gwilt, has very ably taken over that role. Our longtime staff of Helen Cultrera, Gladys Lofink, and Pam Bachli have been joined by Joanne Delmolino, who has taken on Kim Gwilt's previous duties. We've been fortunate to also have local students, Amber Topping and Chris Morin, volunteering time at the Library.

Finally, I would like to recognize the hard work and donated time of the Library Board of Trustees. The Board is the elected governing body of the library, with legal responsibility for library funding, contents, policy, and service. The current Board members are: Fred Sears (Chairperson), Judith Douville, Anne Ronayne, Max Ehrlich, Fred Sears, Joan Roy, Mark Rancourt, Mary Gingras, Leo Quiles, and Barbara Kotelnicki.

DALTON HOUSING AUTHORITY

Susan I. Gregory, Executive Director

Board of Commissioners:

Chairperson	Kathleen Burke	96 Curtis Ave.
Vice Chairperson	Alice Liebenow	293 High St. #D-4
State Appointee	Tom Callahan (Pending)	306 North St.
Member	Thomas Snyder	91 Daly Ave.
Member		

Regular meetings are held on the second Monday of each month at 6:30 PM at 293 High Street. The Annual meeting is held on the second Monday of June.

Current programs are: 40 (one bedroom) units at Pomeroy Manor and 30 (one bedroom) and 1 (two bedroom) units at Pinegrove Manor under Chapter 667, low income elderly/disabled. We also have five, (three bedroom) units under Chapter 705, low-income families.

These are funded by the Department of Housing & Community Development in Boston. We have a long waiting list for our 667 elderly programs. We have short waiting list for the 705family program. We are seeking local families and minorities for this program.

Eligibility criteria are under requirements adopted by the Commonwealth of Massachusetts Department of Housing and Community Development. Annual Income limits for one person household is \$46,000. Two person is 52,600.

Tenants in Senior Housing pay 30% of there adjusted income for rent which includes all utilities. Families pay 27% of adjusted income and pay their own utilities.

EMERGENCY MANAGEMENT

Daniel D. Filiault, Emergency Management Director

The Dalton Emergency Management Department was created under State Law to coordinate the response to emergency situations that the town may face. Under the law the Town Manager and Select Board have the authority to appoint someone to oversee the management of the department. The Emergency Manager is tasked with overseeing the organization, administration and operation of the department.

The Emergency Management Department works with businesses, the school system and town committees where needed.

The Emergency Manager coordinates the response to emergencies with State (MEMA) and Federal (FEMA) agencies as well as other communities within our area. In addition, the Emergency Manager seeks grants for services, materials and equipment that can be used to facilitate the operation of town departments.

In 2017 the Emergency Management Department received a grant to update the Town of Dalton's Hazard Mitigation Plan, this plan which we must review and revise every five years details areas of concern within Dalton and our plan on how to respond to and mitigate emergencies within the community.

The Town of Dalton hired the Berkshire Regional Planning Authority (BRPC) to gather information and to formalize the plan. We also requested input from numerous boards and outside agencies within the community to provide information and participate in the process. The Emergency Management Department is extremely grateful to Lauren Gaherty and Peg McDonough from BRPC for their assistance in this process.

In 2013 the Emergency Management Department introduced CodeRED a reverse 911 communications system to Dalton. This system allows the Emergency Services a multi-faceted way of communicating with the citizens of Dalton when an emergency occurs. The system has been used to notify the public for situations from road closures to warning of severe weather. It is an extremely important tool for the safety of the Community. Dalton pays for part of the cost associated with CodeRED through grants provided by the Massachusetts Emergency Management Agency (MEMA).

You can sign up for CodeRED by going to the Town of Dalton website www.dalton-ma.gov. There is access to CodeRED under the Emergency Management site. You can register your home phone, cell phone, email, text and social media information at this site to receive CodeRED notifications. If you are already receiving CodeRED messages, then you do not have to register. However, if you want to add a number then you have to register that number at the site. You can also contact us directly for assistance in registering or if you have any questions.

All information entered in the CodeRED system is protected and will not be used for anything other than CodeRED.

If you have questions or seek information on procedures to follow during emergencies the Dalton Emergency Management Department can be reached at the following

- **em@dalton-ma.gov**
- 413-684-6111 ext. 40
- **Dalton Emergency Management** on Facebook

As Emergency Manager I want to express my gratitude to Dalton Police Chief Jeff Coe and Dalton Fire Department Chief Gerry Cahalan for working closely with me and providing help and advice. The Town of Dalton is fortunate to have extremely dedicated and professional Police and Fire Departments. They are the first to respond to any calls, they are the ones we rely on when we have an emergency. Thank you to the men and women of these agencies for what they do every day for all of us.

HIGHWAY, CEMETERY & PARKS DEPARTMENT

John Roughley, Highway Superintendent

The Department's primary mission is to maintain and improve the Town's roads, sewer, and drainage systems. This work is performed and accomplished by a very dedicated and professional staff. The Department is also responsible for maintaining the Town's parks and cemeteries.

Routine maintenance performed within our department on roads includes cutting brush, patching pot holes, painting crosswalks and road lines and replacing street signs.

The sewer systems are cleaned and flushed on a regular basis. The known problem areas are on a scheduled maintenance program to alleviate blockages. Over the past year, we inspected many sewer lines and made repairs where needed. We also maintain over 800 catch basins during the year.

During the winter season, we aim to keep all streets and sidewalks clear and safe. All the Town's streets, parking lots and sidewalks are swept by Department personnel.

As springtime nears, we are planning and preparing for a headstone repair project that will be implemented in all four of our cemeteries. Last summer the staff of the Highway and Cemetery departments were trained by Jonathan Appell, A Connecticut-based monuments conservator in restoring and repairing different types of stones and monuments. We hope to move forward over the next couple of years to create a noticeable and positive improvement to so many of our aging gravestones.

Spring is when our four cemeteries are cleaned up in preparation for our Memorial Day observance. Monthly Cemetery Trustee meetings are held at 10 am on the second Friday of each month at the Main Street Cemetery Office. Anyone wishing to speak to the Trustees is invited to attend. Winter decorations should be removed from the cemeteries by April 15th and summer decorations should be removed by October 15th.

In August of 2017 we proudly installed the brand-new Pine Grove Park Playground. The Highway Department staff along with over a dozen individuals from the Berkshire County Sheriff's Department and a talented group of Town volunteers, all came together and helped to put in the entire playground in less than one week's time. The new playground is filled with brightly colored climbing equipment, swings, slides and more. We know that children of all ages will enjoy their play time for many years to come!

The Town's parks are also cleaned up each spring for the upcoming recreational season. We work with the CRA to make sure all ball fields are ready for the upcoming baseball and softball seasons.

We have had a successful year, due largely in part to the staff of the Highway Department. We thank the residents, Select Board, Town Manager and all other Town employees for their guidance and support. We look forward to the year to come.

INSPECTOR OF WIRING

John M. Broderick, Inspector

Service Work29

New Houses.....2

Additions & Renovations25

Security Systems8

Furnances.....11

Pools & Hot Tubs0

Solar Panels57

Generators.....1

A/C Equipment.....7

Misc. Elec. Work12

Lighting Retrofit5

Unsealing of Meter3

Total Permits 2017160

MEMORIAL DAY COMMITTEE

Robert Dassat, Chairman

On May 29, 2017, Dalton's annual Memorial Day Parade assembled on the grounds of the First Methodist Church. For the first time in several years, Mother Nature decided to allow it to 'rain on our parade', resulting in a cancellation and an exodus to Nessacus Middle School for the ceremony. With a larger than expected number of people assembled in the school gym, Master of Ceremonies Tom Callahan welcomed everyone and American Legion Post 155 Commander Bob Dassat gave the Invocation and led the gathering in a recitation of the Pledge of Allegiance. The Nessacus Middle School Band, led by faculty member Andrew Garcia performed the National Anthem.

MC Callahan asked for a moment of silence in honor of Mr. Nils Jacobsson, who passed away in April. At that time, he was Cmdr. of Post 155. Nils served in the U.S. Air Force earning a Bronze Star when stationed in Viet Nam. In addition to contributing to the the American Legion along with his wife Sue, he was a member of the Bd.of Dir. for the Dalton Housing Authority. A friendly and humble man, he will be missed by his family and community. Former Post 155 Cmdr. Dassat volunteered to return as Cmdr. of Post 155.

The following introductions were made by MC Callahan: Memorial Day Parade Marshall and Guest Speaker Mr. Bruce Ferin, Dalton VFW Cmdr. David Vautrin, student orators Miss Rebecca Steele and Gabrielle Hinkley, Town Mgr. Ken Walto, Selectboard Chairman Bob Bishop, Selectmen John Bartels, John Boyle, Ed Holub and Marc Strout. Also, State Sen. Adam Hinds, State Rep. Paul Mark, Dalton Memorial Day Comm, Dalton Memorial Day Comm. Chairman Bob Dassat and members Jim Harris, Jim Slater, the father and son team of George and Cory White and Tom Callahan.

Post 155 member Peter Morrissey conducted the POW/MIA Ceremony. Under the direction of Wendy Brown and Tammy Cachet from Girls Scouts Troop 12957, Rielly Cachet, Hannah Burrows and Lilah Frissell-Filiault presented the wreaths. Following this, the Role Call of Dalton's military personnel who made the Supreme Sacrifice in our nation's wars was read by Cmdr. Dassat, followed by the traditional Rifle Salute. The playing of 'Echo Taps' by Nessacus band members John Cebula and Nathan Brown followed.

Miss Rebecca Steele, a Hinsdale resident and senior at WRHS spoke for the second time and her cousin Miss Gabrielle Hinkley, a Dalton resident and a member of the Junior class at Miss Halls School also spoke. Both students have exemplary resumes and gave terrific patriotic speeches, representing their families and schools excellently. Introducing Parade Marshall Mr. Bruce Ferin, a lifetime Dalton resident, MC Callahan noted Bruce's impressive military record to our country, mentioning his 7 years in the U.S. Navy with service in Vietnam and 20 years in the National Guard and Army, receiving an impressive list of decorations in his military career. In addition, Bruce had an exceptional civilian career, serving as an Administrative Law Judge for the Commonwealth of MA and employment with an area law firm. Bruce followed the speeches by Rebecca and Gabrielle with

another terrific patriotic speech.

Following the speeches, Mr. Dennis Mesengo, playing bagpipes, performed ‘Amazing Grace’. Dennis contributes his talents to the ceremony every year. MC Callahan noted Cmdr. Dassat for coordinating the placement of over 1200 flags on graves of Dalton’s veterans. This effort was accomplished with help from members of Boys Scout Troop 4, led by Scout leaders Zach McCain and Kevin Duncan. Also assisting were Craneville 4th graders under direction by their teacher Dawn Sickel. The two groups volunteer for this patriotic duty every year.

Concluding the ceremony, MC Callahan thanked all parade participants, the Nessacus Band for adjusting to performing in the gym with excellent performances and looking great in their bright new uniforms. He expressed sincere gratitude to the audience, the speakers, the custodial staff at Nessacus for the accommodations and to all citizens who give toward making Dalton a wonderful community. He wished everyone a good holiday with family and friends, noting that Mother Nature had decided to allow pleasant weather for the rest of the day.

PLANNING BOARD

Daniel Esko, Chairman

The Dalton Planning Board was formed in 1939. It's primarily responsible for issues involving land uses such as writing Zoning Bylaws, Special Permit approval and land division. The current quality of life and the character of Dalton can be attributed to the hard work of the many residents, past and current, who have donated their time and talents by serving as members of the Dalton Planning Board.

The Board consists of five elected residents with five-year terms and one resident appointed by the Select Board to serve as an alternate member. Planning Board meetings are regularly scheduled to be held on the third Wednesday of each month at 7:00 pm in the Town Hall, Callahan Room. Additional meetings may be held as needed.

In 2017 the Planning Board held nine regular meetings, three Public Hearings and one special meeting. During these meetings two Special Permit renewals were granted for earth removal, one special permit for a Solar Field was approved, and the Board endorsed a number of Form A applications for the division of land. A Moratorium for Recreational Marijuana was approved and set to expire June 30th, 2018.

Members of the Planning Board were Daniel Esko, Caleb Darby, Zack McCain, Edward Holub, and there is one vacancy. The Town Planner is Rebecca Slick and the Recording Secretary for the year was Deborah Goddeau.

POLICE DEPARTMENT

Jeffrey E. Coe, Chief of Police

In 2017 the Select Board appointed Reserve Officers Joseph Kennedy and Nicholas Leveque to full time who replace Matthew Mozzi and William Munch who successfully completed the State Police Academy and are working in Berkshire County. We wish them well in their careers. Also appointed were Lucas Perry, Travis Derby as Reserve Officers and conditional offers were given to Nicholas Gaudette and Anthony Baroli who are attending the reserve police academy. These appointments filled our customary roster of 10 Full Time and 5 Reserve Officers as follows:

Chief Jeffrey E. Coe, 21 years of service
Sergeant Christopher J. Furlong, 17 years of service
Senior Officer John M. Marley, 26 years of service
Officer Deanna L. Strout, 20 years of service
Officer Geoffrey D. Powell, 13 years of service
Officer Bustin M. Buzzella, 5 years of service
Officer Dorothy M. DiMouro, 3 years of service
Officer James R. Duryea & K9 Max, 2 years of service & 4 years of service
Officer Joseph A. Kennedy, 2 years of service
Officer Nicholas T. Leveque, 6 months of service
Reserve Officer Gregg J. Stefanik, 11 years of service
Reserve Officer Lucas Perry 3 months of service
Reserve Officer Travis Derby, 3 months of service
Reserve Officer Nicholas Gaudette (conditional offer)
Reserve Officer Anthony Baroli (conditional offer)
Administrative Assistant Rebecca Whitaker, 18 years of service
Craneville Crossing Guard Mildred Boucher, 28 years of service

Our Officers responded to an average of 14 service calls per shift in addition to conducting investigations, teaching DARE in elementary schools, attending TRIAD meetings at the senior center, performed countless equipment maintenance, building security checks and traffic enforcement.

Dalton Police Department 2017 Statistics:

Total call responses:	15,161
Business & Non 911 Calls	4,788
Officer Initiated responses	9,737
911 Calls	636
Intrusion Alarm Calls	265
Incidents	157
Arrests	164
Motor Vehicle stops	1,796
Motor Vehicle Accidents	118

Motor Vehicle Citations Issued	1,031
FY17 Citations Fines Received	\$4,285
Parking citations Issued	120
FY17 Parking Fines Levied	\$790
Firearms Permits Issued	42
Firearms Permit Fees Received	\$4,162
Citizen Complaints filed in 2017:	2
1 failure to act by officer(s) unfounded	
1 failure to follow policy sustained	

Accident forms and license to carry/firearm identification card applications can be found on line at www.dalton-ma.gov under town services. Completed police accident reports can be obtained online free of charge with your report number at www.crashdocs.org

SHADE TREE DEPARTMENT

John Roughley, Tree Warden

The Shade Tree Department had another busy year. Many hazardous trees have been removed or pruned. With level funding and increased cost for removal, the number of new trees planted has been greatly reduced over the past few years.

The Highway Department has helped to remove several large trees that Eversource took down for the town. The power company does assist in tree removal when trees pose a risk to their equipment.

There is much confusion over the definition of a town tree. The definition of a town tree is any tree having a trunk greater than one and a half inches that is on the public right of way. If any part of the trunk is on town property, the tree belongs to the town. Overhanging branches do not make a tree town property. The town does have a right to trim such branches for public safety purposes. Any tree that has been planted by the town that is not on town property is not a town tree. The tree becomes the property of the landowner. State law allows municipalities to plant trees within 20 feet of the public right of way.

HISTORICAL COMMISSION

George White, Chairman

The Historical Commission held nine monthly meetings in 2017. These meetings all pertained to the Hoose House. This included the heater, front door steps, the gap under the front door, brochures that are needed for the dedication, bracket for the sign.

McCann Tech offered to construct and donate the front steps.

Bracket for the sign was made by Williamsburg Black Smith.

The Commission welcomed Carolina Gallaher and Debra Kovacs as new members. Mary Jane Caliento, and Joyce White, moved to be alternates.

Inspection on the Hoose House is held daily by Debra Kovacs, and in January, she found the heater not working, as it was loaded with ice. She broke away the ice to get the heater working again. Good job Deb!

Each meeting is opened with a Pledge of Allegiance To the Flag, roll call, Treasurer's Report, and Secretaries Report. At the end of the meeting, is an open floor discussion.

TOWN ACCOUNTANT'S REPORT

Sandra J. Albano, Town Accountant

I am pleased to submit the 41st Annual Report of the Town Accountant for the Fiscal Year ending June 30, 2017.

The following schedules are included in this report:

- Schedule 1: Combined Balance Sheet
- Schedule 1-A: Special Revenue Funds
- Schedule 1-B: Capital Projects Fund
- Schedule 1-C: Trust and Agency Funds
- Schedule 2: General Fund Revenues - Budget to Actual
- Schedule 3: General Fund Appropriations, Expenditures and Encumbrances
- Schedule 4: Schedule of Bond Indebtedness
- Schedule 5: Analysis of General Fund Undesignated Fund Balance

The FY17 books have been closed and submitted to the Department of Revenue. Free Cash has been certified in the amount of \$1,941,561.00 for use in FY18. The Town of Dalton continues to look for more sources of revenue other than tax revenue to help offset our budget without increasing taxes. Many town departments apply for and receive numerous grants, that help fund special projects, replace aging equipment and vehicles, repair roadways, restore historical landmarks etc.

The FY19 budget process has begun. All departments are working hard to level fund expenditures and find ways to decrease spending.

Alecia Herrick joined the Accounting Department as an Assistant Accountant in the last quarter of FY16. Alecia has worked diligently learning the Account Payable process for the Town of Dalton. She has valuable spreadsheet skills that has enabled her to help with reconciling numerous accounts during the year fiscal year. Thank you Alecia for all your hard work. I look forward to working with you on the many challenges this department endures.

Schedule 1: Combined Balance Sheet, June 30, 2017
Town of Dalton Massachusetts

	GOVERNMENTAL FUND TYPES			FUND TYPE	GROUP	TOTALS
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST & AGENCY	LONG TERM DEBT	MEMORANDUM ONLY
ASSETS						
Cash and Cash Equivalents	2,772,796	229,565	203,003	3,837,241	-	7,042,605
Receivables						
Property Taxes	131,087	-	-	-	-	131,087
Less: Allowance for Uncollectible Accounts	(69,478)	-	-	-	-	(69,478)
Excise Taxes	147,707	-	-	-	-	147,707
Tax Liens	147,129	-	-	-	-	147,129
Departmental	63,427	23,200	-	-	-	86,627
Water Charges	43,636	-	-	-	-	43,636
Tax Foreclosures	31,741	-	-	-	-	31,741
Due From Other Governments	-	399,213	-	-	-	399,213
Due From Other Agencies	-	-	-	-	-	-
Amount to be Provided for the Payment of Debt	-	-	-	-	1,230,000	1,230,000
Total Assets:	3,268,045	651,978	203,003	3,837,241	1,230,000	9,190,267
LIABILITIES AND FUND EQUITY						
Liabilities:						
Vendor Warrants Payable	117,953	2,115	-	-	-	120,068
Payroll Warrants Payable	-	-	-	-	-	-
Accrued Payroll	40,538	9,561	-	-	-	50,099
Accrued Employer Taxes	668	-	-	-	-	668
Employee Withholdings	26,375	-	-	-	-	26,375
Due to Other Funds	-	-	-	-	-	-
Due to Other Agencies	314	-	-	70,235	-	70,549
Undistributed Receipts	-	-	-	-	-	-
Unclaimed Items	2,802	-	-	-	-	2,802
Prepaid Highway Excavation Fees	750	-	-	-	-	750
Prepaid Pro Forma Taxes	-	-	-	-	-	-
Deferred Revenue	-	-	-	-	-	-
Property Taxes	61,609	-	-	-	-	61,609
Tax Liens	147,129	-	-	-	-	147,129
Tax Foreclosure	31,741	-	-	-	-	31,741
Other	254,770	422,414	-	-	-	677,184

Schedule 1: Combined Balance Sheet, June 30, 2017
Town of Dalton Massachusetts

	GOVERNMENTAL FUND TYPES			FUND TYPE		GROUP		TOTALS	
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST & AGENCY		LONG TERM DEBT		MEMORANDUM ONLY	
LIABILITIES AND FUND EQUITY (continued)									
BAN Payable	-	-	335,912	-	-	-	-	335,912	
Performance Bond Deposits	-	-	-	-	-	-	-	-	
Bond Indebtedness	-	-	-	-	-	1,230,000	-	1,230,000	
Total Liabilities:	684,649	434,090	335,912	70,235		1,230,000		2,754,886	
Fund Equity:									
Reserved for Encumbrances	230,896	51,019	188,829	8,875	-	-	-	479,619	
Reserved for Expenses	265,000	-	-	57,100	-	-	-	322,100	
Reserved for Special Purpose	-	-	-	-	-	-	-	-	
Reserved for Payment of Debt/Capital Projects	-	-	-	-	-	-	-	-	
Reserved for Continuing Appropriation	74,474	-	-	-	-	-	-	74,474	
Reserved for E911 Support/Training Grant Deficits	-	-	-	-	-	-	-	-	
Reserved for Nonexpendable Trust Principal	-	3,257	-	-	-	-	-	3,257	
Undesignated	2,013,026	163,612	(321,738)	125,100	-	-	-	125,100	
Total Fund Equity	2,593,396	217,888	(132,909)	3,575,931		-	-	5,430,831	
Total Liabilities & Fund Equity:	3,268,045	651,978	203,003	3,837,241		1,230,000		9,190,267	

Schedule 1-A: Special Revenue Funds
Fund Equity for the Fiscal Year Ended June 30, 2017

	Balance 7/1/16	Revenue	Prior Year Corrections	Transfers In	Expenses	Transfers Out	Balance 6/30/17
Beautification Commission Donations	968	50	-	-	369	-	669
BJA Recovery Act JAG Grant - Federal	-	-	-	-	-	-	-
Bloom Mower Intermunicipal Consortium	5,600	3,000	-	-	-	-	8,600
Canine Officer Grant	-	5,000	-	-	4,763	-	237
CATV Local Broadcasting	-	105,378	-	-	105,378	-	-
Cemetery Repair Donations	10,000	-	-	-	10,000	-	-
Cemetery Vandalism Restitution	383	-	-	-	-	-	383
COA Formula Grant	-	16,790	-	-	16,790	-	-
COA Gifts/Donations/Programs	2,594	2,387	-	-	496	-	4,575
COA Programs Revolving	14,503	6,432	-	-	5,873	-	15,062
COA Transportation Fund	12,322	12,349	-	-	10,478	-	14,193
Community Development Block Grant	3,719	-	-	-	-	-	3,719
Community Septic Mgt.	18,000	-	-	-	-	-	18,000
Composting Bin Grant	494	-	-	-	-	-	494
Cultural Council	4,108	4,606	-	-	4,650	-	4,064
Cultural Council Donations	779	-	-	-	-	-	779
Dalton Papers	2,358	-	-	-	-	-	2,358
Drug Task Force/Byrne Grant	421	51,096	-	-	49,803	-	1,714
Electric Inspections Revolving	1,915	8,195	-	-	8,155	-	1,955
Extended Polling Hours	-	1,856	-	-	-	1,856	-
Grave Digging OT Revolving	2,500	1,880	-	-	948	912	2,500
Highway Chapter Funds	(24,911)	68,531	-	-	46,166	-	(2,546) *
Historical Commission	2,293	82	-	-	-	-	2,375
Insurance Claims Under \$10,000	13,389	7,439	-	-	-	-	20,828
Insurance Reimbursements over \$20K	-	-	-	-	-	-	-
Legal Advertising Revolving	3,000	2,710	-	-	2,116	593	3,000
Library Donations	9,001	265	-	-	-	-	9,266
Library Incentive Grant	50,453	10,903	-	-	4,811	-	56,545
Miscellaneous Non-Recurring Grants/Gifts	27,331	54,963	-	-	49,405	-	32,889
Municipal Recycling Program Grant	614	-	-	-	-	-	614
Parks Maintenance Revolving	2,150	-	-	-	-	-	2,150
Planning Board Deposits-BCC Cnslt	2,100	-	-	-	-	-	2,100
Planning Board Deposits-PineCrest	350	-	-	-	-	-	350
Planning Board Engineering Follow-Up	3,474	-	-	-	-	-	3,474
Plumbing Inspections Revolving	-	8,115	-	-	7,445	-	670
Police Dept Local Gifts	-	-	-	-	-	-	-
Police Outside Detail	4,400	108,790	-	-	111,650	-	1,540
Police Vest Grant	(1,560)	1,193	-	-	2,385	-	(2,752) *
Records Preservation Project	592	-	-	-	-	-	592
Skateboard Park Donations	1,841	-	-	-	-	-	1,841
State 911 Comm Dept Incentive Grant	(34,724)	163,663	-	-	127,939	-	1,000
Wetlands Protection Fund	3,962	1,187	-	-	489	-	4,660
Total Fund Equity	144,429	646,840	-	-	570,019	3,361	217,868

*Fund 212 Police Vest Grant - Reimbursement of \$795.99 dated 8/25/17 received from DOJ for Federal Share.

*Fund 212 Police Vest Grant - Reimbursement of \$1,987.58 for State Share of FY16 & FY17 Expense not received as of 09/30/17.

*Fund 230 Highway Chapter 90 Grant - Reimbursement of \$2,545.82 dated 08/16/17 received from State.

Schedule 1-B: Capital Projects Fund Equity for the Year Ended June 30, 2017

	Balance 07/01/16	Revenues	Transfers In	Expenses	Transfers Out	Fund Equity Balance 6/30/17	Projects Authorized Not Complete
Building Projects							
Fitch Hoose House Rehab	42,299	-	-	40,955	-	1,344	1,344
Senior Center	3,861	-	-	-	-	3,861	3,861
Town Hall DE Carpets/Flooring/Furniture/Fixtures	1,110	-	-	-	-	1,110	26,268
Town Hall Fire Alarm	-	-	-	4,275	-	(4,275)	15,725 **
Old Dalton High Demolition - Debt Excluded	-	-	-	-	-	-	1,282,000
Capital Projects							
General Government - Land Purchase	-	-	-	-	-	-	-
Green Community Grant Project	(16,608)	71,363	-	36,818	-	17,937	53,618
Public Works	1,654	-	-	-	-	1,654	303,894
Public Parks	-	-	-	-	-	-	90,000
Public Safety	-	-	-	-	-	-	69,000
Highway Street Projects							
Housatonic Street	10,965	-	-	6,665	-	4,300	4,310
Sewer Projects							
Sewer System Engineering	50,405	-	-	58,673	-	(8,268)	15,332 **
Sewer Dmg; Housatonic Laterals; Willis/Flansburg	-	-	-	150,571	-	(150,571)	114,429 **
Sewer Interceptor; Willis/Fmsbrg Drainage	-	-	-	-	-	-	190,000
	93,685	71,363	-	297,957	-	(132,909)	2,169,781

Temporary BAN of \$355,912.00 Issued 06/21/17

Schedule 1-C: Trust and Agency Funds
Fund Equity and Liabilities for the Year Ended June 30, 2017

Fund Equity:

Non-Expendable Trust

	Balance 7/1/16	Receipts	Due from Others	Transfers In	Expenses	Transfers Out	Balance 06/30/17
Principal - Cemetery	35,100	-	-	-	-	-	35,100
Principal - Library	60,000	-	-	-	-	-	60,000
Principal - School	30,000	-	-	-	-	-	30,000
	125,100	-	-	-	-	-	125,100

Expendable Trust

Cemetery	19,330	451	-	-	4,000	-	15,781
Library	68,358	829	-	-	175	-	69,012
School	83,817	472	-	-	-	-	84,289
Local Law Enforcement	2,811	28,591	-	-	13,739	-	17,663
	174,316	30,343	-	-	17,914	-	186,745

Stabilization Funds

General Stabilization	415,069	1,166	-	100,000	-	-	516,235
Capital Stabilization	1,167,834	3,173	-	150,000	-	94,875	1,226,132
Litigation Stabilization	293,506	824	-	-	-	-	294,330
Sewer Stabilization	224,347	630	-	150,000	-	149,755	225,223
	2,100,756	5,793	-	400,000	-	244,630	2,261,920

OPEB Liability Trust

Pension Reserve Fund	663,525	3,264	-	400,000	-	-	1,066,789
Unemployment Compensation Fund	122,224	200	-	-	-	-	122,425
	4,082	7	-	-	61	-	4,027

Total Fund Equity

	3,190,003	39,607	-	800,000	17,975	244,630	3,767,006
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Schedule 1-C: Trust and Agency Funds
Fund Equity and Liabilities for the Year Ended June 30, 2017

	Balance 07/01/16	Receipts	Due from Others	Transfers In	Disbursements	Accrued Payroll	Balance 6/30/17
Liabilities:							
Agency Funds							
Dalton Fire District	19,654	648,442	-	-	666,002	-	2,094
Dalton Redevelopment Authority Operations	68,458	110	-	-	2,954	-	65,614
Deputy Collector Fees	-	16,462	-	-	16,462	-	-
State Share of Gun Permit Receipts	1,950	12,437	-	-	12,375	-	2,012
Town Clerk Fees	920	8,576	-	-	9,296	-	200
Town Collector Fees	315	-	-	-	-	-	315
Total Liabilities	91,297	686,027	-	-	707,089	-	70,235
Total Liabilities and Fund Equity:	3,281,300	725,634	-	800,000	725,064	244,630	3,837,241

**Schedule 2: General Fund Revenues, Budget to Actual
For the Year Ended June 30, 2017**

	FY17 Estimated Receipts	FY17 Actual Receipts	Variance FY17 Estimates to FY17 Actual
<u>Sewer Offset Receipts</u>			
Sewer Late Fees #4173		2,405	
Sewer Late Fees #4245		6,010	
Sewer User Fees #4246-16		11,858	
Sewer User Fees #4246-17		713,434	
Sewer Lien Fees #4247		33,036	
Sewer Hook-Up Charges #4467		500	
Hinsdale Sewer Bill #4746		105,132	
Total Offset Receipts	799,113	872,375	73,262
<u>Local Receipts</u>			
<u>Motor Vehicle Excise, #4150</u>			
2012 & Prior		457	
2013		79	
2014		989	
2015		8,881	
2016		135,838	
2017		730,776	
	658,200	877,020	218,820
<u>Other Excise,</u>			
Farm Animal Excise #4162		-	
Rooms Local Excise #4167		4,249	
Meals Local Excise #4167		38,913	
	28,150	43,162	15,012
<u>Penalties & Interest on Taxes & Excise:</u>			
Interest & Penalties on Taxes #4171		30,059	
Interest & Penalties on Tax Titles #4172		13,562	
Interest & Penalties on Sewer User #4173		-	
Interest & Penalties on Other A/R #4174		-	
Property Tax Demands #4177		5,905	
Motor Vehicle Demands/Warrants #4178		18,275	
Demand/Fees Tax Liens Redeemed #4179		1,030	
Income & Expense Penalties Added to Tax #4190		350	
	45,000	69,181	24,181
<u>Payment in Lieu of Taxes</u>			
Trailer Park Fees #4185		4,320	
Pmts in Lieu of Taxes #4180		2,135	
Pingrove Manor Pilot #4181		1,657	
	6,600	8,112	1,512
<u>Other Charges for Services</u>			
Board of Appeals #4373		550	
Planning Board #4374		575	
Zoning #4375		-	
Pole Hearings #4376		51	
Sealer of Wghts/Measures #4466		-	
	900	1,176	276

**Schedule 2: General Fund Revenues, Budget to Actual
For the Year Ended June 30, 2017**

(continued)

	FY17 Estimated Receipts	FY17 Actual Receipts	Variance FY17 Estimates to FY17 Actual
<u>Fees</u>			
Registry of Motor Vehicles #4175		6,240	
Municipal Lien Fees #4321		4,475	
Parking Fine Demand #4327		90	
Bad Check Fees #4330		125	
Default Warrant Removal Fee #4332		-	
Collector Late Fees Ch40 S21E #4333		-	
Duplicate Bill Fee #4382		700	
Other Fees #4399		-	
Code Red Emergency Network Fee #4731		2,066	
Communication Center Fees #4810		17,813	
Private Hauler Recycling Fee #4335		-	
Highway Excavation Fees #4377		1,435	
	16,500	32,944	16,444
 <u>Departmental Revenue Council On Aging</u> #4379	 5,000	 3,942	 (1,058)
 <u>Departmental Revenue Cemetery</u> #4378	 30,000	 34,173	 4,173
 <u>Other Departmental Revenue</u>			
Town Clerk - Street List #4371		43	
Town Clerk - Other #4372		3	
Assessors Maps #4383		35	
Assessors Information Requests #4384		75	
Dalton Fire District Tax Reimbursement #4811		10,000	
Lanesborough ACO Reimbursement #4337		-	
Photocopies #4391, 4392		103	
Town Maps/Bicentennial Sales #4393, 4394		18	
Recycled Goods #4329		3,198	
School Census #4841		3,406	
Charge for Bld Specs #4380		-	
Police Reports #4397		704	
Police Outside Detail Cruiser Fee #4396		275	
Police - Outside Detail Admin Fee #4398		7,606	
Town Collector Miscellaneous #4844		480	
	26,800	25,946	(854)
 <u>Licenses & Permits</u>			
All Alcohol Licenses On Premise #4411		6,000	
Beer & Wine Licenses #4413		1,580	
All Other Alcohol Licenses Off Premise #4414		1,800	
Dog Licenses #4420		27,328	
Raffle Permits #4455		80	
Cable TV Franchise #4458		1,005	
Building Permits #4460		28,947	
Health Agent Receipts #4462		3,985	
Police Pistol Permits #4473		4,162	
Other Licenses & Permits #4499		4,370	
	61,350	79,257	17,907

**Schedule 2: General Fund Revenues, Budget to Actual
For the Year Ended June 30, 2017**

(continued)

	FY17 Estimated Receipts	FY17 Actual Receipts	Variance FY17 Estimates to FY17 Actual
<u>Fines and Forfeits</u>			
Motor Vehicle Fines #4694		4,285	
District Court Restitution #4698		1,875	
Parking Fines #4771		790	
Library Fines #4772		3,253	
Unlicensed Dog Fines #4773		6,830	
Police Fines #4774		89	
Youth Tobacco Fines #4776		-	
Other Fines #4775		-	
	20,500	17,122	(3,378)
<u>Investment Income</u>			
Earnings on Investment #4820		10,645	
	8,000	10,645	2,645
<u>Miscellaneous Recurring</u>			
Miscellaneous Revenue #4840		-	
Miscellaneous State Revenue #4699		-	
Federal Retiree Drug Subsidy #4544		13,395	
Retiree Insm Reimb Chap 32B S 9A 1/2 #4846		-	
	-	13,395	13,395
<u>Miscellaneous Non-Recurring</u>			
Miscellaneous Revenue #4840, 4845		9,701	
Miscellaneous State Revenue #4699		-	
Miscellaneous Federal Revenue #4540		-	
	-	9,701	9,701
<u>Total Local Receipts</u>	907,000	1,225,776	318,776
<u>State Cherry Sheet Receipts: (Net of Offsets)</u>			
Exemptions - Vets, Blind, Srvg, Elderly #4617, 4618	27,530	30,712	3,182
State Owned Land #4611	55,843	55,843	-
School Aid (Ch70) #4621	236,011	236,011	-
Vocational Students Transportation #4637	-	5,577	5,577
Veterans Benefits #4667	87,714	78,934	(8,780)
Unrestricted General Government Aid #4671	1,093,940	1,093,940	-
General Fund Supplemental	-	-	-
Total State Receipts	1,501,038	1,501,017	(21)
<u>Total General Fund Receipts</u>	3,207,151	3,599,168	392,017

**Schedule 3: General Fund Appropriations, Expenditures and Encumbrances
For the Year Ended June 30, 2017**

<u>Department #</u>	<u>Department Title</u>	<u>FY17 Final Budget Including</u>		<u>Salary</u>	<u>Vendor Payments</u>	<u>Year End</u>	<u>Amount</u>	<u>Closing</u>	<u>Unencumbered</u>
		<u>FY16</u>	<u>Carry Forwards and Transfers</u>						
				<u>Extended</u>	<u>Extended</u>	<u>Department Balance</u>	<u>or Carried Forward to FY18</u>	<u>Entries</u>	<u>Balance</u>
114	Moderator	475		375	-	100	-	-	100
122	Select Board	22,538		17,844	3,743	951	-	-	951
123	Town Manager	146,850		137,825	5,918	3,107	-	-	3,107
131	Finance Committee	185		-	176	9	-	-	9
132	Reserve Fund	50,636		-	-	50,636	-	-	50,636
133	Prior Year Bills	150		-	-	-	-	-	-
135	Accountant	75,491		63,455	8,053	3,983	-	-	3,983
138	Group Purchasing	600		-	600	-	-	-	-
139	Town Audit	15,000		-	15,000	-	-	-	-
141	Assessors	103,558		81,979	16,110	5,469	-	-	5,469
142	Triennial Revaluation	9,250		-	1,500	7,750	-	-	7,750
145	Treasurer	106,910		81,850	4,748	20,314	-	-	20,314
146	Town Collector	98,073		84,590	11,133	2,350	-	-	2,350
151	Town Counsel	60,000		-	38,048	21,952	-	-	21,952
152	Telephone	20,100		-	17,859	2,241	-	-	2,241
154	Recording Secretary	5,264		5,126	-	136	-	-	136
157	Computer	11,500		-	6,540	4,960	-	-	4,960
158	Postage Meter	9,875		-	8,579	1,296	-	-	1,296
159	Tax Title Foreclosures	2,500		-	26	2,474	-	-	2,474
161	Town Clerk	91,825		81,103	3,708	7,014	2,305	-	4,709
162	Elections	15,583		5,020	5,984	4,569	-	-	4,569
163	Board of Registrars	10,177		1,536	2,920	5,721	-	-	5,721
171	Conservation	1,921		-	270	1,651	-	-	1,651
175	Planning Board/Board of Appeals	24,824		16,114	826	7,884	-	-	7,884
182	Development & Industrial Commission	1,200		-	799	401	-	-	401
191	Old Dalton High Maintenance	7,100		-	2,865	4,235	-	-	4,235
192	Building Maintenance	70,468		36,726	8,316	25,426	-	-	25,426
195	Town Report	6,650		-	5,846	804	-	-	804
196	Town Hall	92,050		3,234	74,111	14,705	-	-	14,705
197	Central Supplies	16,300		-	14,810	1,490	-	-	1,490
210	Police Department	923,508		836,188	74,938	12,382	-	-	12,382
222	Communications	193,161		85,591	8,481	99,089	-	-	99,089
240	Building Inspector	88,324		5,765	40,608	41,951	-	-	41,951
244	Weights and Measures	6,469		-	-	6,469	-	-	6,469

**Schedule 3: General Fund Appropriations, Expenditures and Encumbrances
For the Year Ended June 30, 2017**

<u>Department #</u>	<u>Department Title</u>	<u>FY17 Final Budget Including</u>		<u>Salary</u>	<u>Vendor Payments</u>	<u>Year End Department</u>	<u>Amount Encumbered or Carried Forward to FY18</u>	<u>Closing Entries</u>	<u>Unencumbered Balance</u>
		<u>FY16</u>	<u>and Transfers</u>	<u>Extended</u>	<u>Extended</u>	<u>Balance</u>			
247	Meat & Cattle	1,452		1,452	-	-	-	-	-
292	Animal Control	24,822		19,980	2,430	2,412	112	-	2,300
294	Forest Warden	3,688		1,671	1,098	919	-	-	919
295	Emergency Management	12,017		2,315	8,801	901	-	-	901
296	Tree Warden	18,178		2,178	15,000	1,000	-	-	1,000
310	CBRSO	8,137,960		-	8,137,960	-	-	-	-
320	Vocational Education	409,368			345,941	63,427	-	-	63,427
401	Town Engineer	22,260		-	5,460	16,800	16,800	-	-
420	Highway	456,505		292,303	91,692	72,510	12	-	72,498
423	Snow and Ice	182,652		30,390	152,261	1	-	-	1
424	Street Lights	88,724		-	87,485	1,239	-	-	1,239
433	Landfill Closure	15,198		610	11,568	3,020	-	-	3,020
434	Transfer Station	19,982		-	8,019	11,963	-	-	11,963
440	Sewer	33,050		10,564	11,271	11,215	-	-	11,215
449	Sewer Treatment	888,069		241	878,980	8,848	-	-	8,848
491	Cemetery	80,336		51,448	10,878	18,010	3,668	-	14,342
510	Health Agent/Board	48,238		39,210	7,765	1,263	-	-	1,263
522	Visiting Nurse Association	5,854		-	5,340	514	-	-	514
523	Berkshire Mental Health	2,143		-	-	2,143	-	-	-
541	Council on Aging	137,276		96,914	24,667	15,675	-	-	15,675
543	Veterans Services	115,087		7,087	61,382	46,618	-	-	46,618
591	Berkshire Regional Planning	19,999		-	6,591	13,408	-	-	13,408
610	Library	191,101		122,835	66,004	2,262	-	-	2,262
630	CBA - Parks Programs	58,955		-	58,955	-	-	-	-
650	Parks Maintenance	47,800		21,211	8,640	17,949	-	-	17,949
691	Historical Commission	3,800		-	2,422	1,378	-	-	1,378
692	Memorial Day	1,970		-	1,797	173	-	-	173
693	Cultural Activities	2,280		-	2,280	-	-	-	-
710	Maturing Debt and Interest	428,069		-	407,691	20,378	-	-	20,378
820	State Assessments	33,522		-	32,822	700	-	-	700

**Schedule 3: General Fund Appropriations, Expenditures and Encumbrances
For the Year Ended June 30, 2017**

<u>Department #</u>	<u>Department Title</u>	<u>FY17 Final Budget Including FY16 Carryforwards and Transfers</u>	<u>Salary Expended</u>	<u>Vendor Payments Expended</u>	<u>Year End Department Balance</u>	<u>Amount Encumbered or Carried Forward to FY18</u>	<u>Closing Entries</u>	<u>Unencumbered Balance</u>
911	Retirement	430,163	-	412,741	17,422	-	-	17,422
913	Unemployment Insurance	5,000	-	5,000	-	-	-	-
914	Health Insurance	871,398	-	626,580	242,818	67	-	242,751
915	Life Insurance	16,100	-	8,609	7,491	-	-	7,491
916	Town Share - Medicare	38,330	-	32,819	5,511	-	-	5,511
919	Fringe Benefits	34,760	18,191	1,524	15,045	-	-	15,045
932	FY08 Vote - Capital Projects	20,000	-	-	20,000	20,000	-	-
932	FY12 Vote - Capital Projects	3,200	-	-	3,200	3,200	-	-
932	FY16 Vote - Capital Projects	149,519	-	6,967	142,552	142,552	-	-
932	FY17 Vote - Capital Projects	94,875	-	54,838	40,037	40,037	-	-
941	Court Judgments & Claims	3,000	-	-	3,000	-	-	3,000
945	Town Insurance Coverage	240,755	-	202,405	38,350	-	-	38,350
950	Trust Fund Commissioners	229	-	-	229	-	-	229
981	Landfill Monitoring Continuing Appr	74,474	-	-	74,474	74,474	-	-
993	Transfer to Capital Project - Housatonic	-	-	-	-	-	-	-
994	QPEB Liability Trust	-	-	-	-	-	-	-
997	Transfer to Stabilization - Sewer	-	-	-	-	-	-	-
998	Transfer to Pension Reserve Fund 84	-	-	-	-	-	-	-
TOTAL:		15,760,673	2,262,923	12,191,376	1,306,374	305,370	-	1,001,004

**Schedule 4: Schedule of Bond Indebtedness
For the Year Ended June 30, 2017**

<u>Description</u>	<u>Interest Rate</u>	<u>Month/Year Issued</u>	<u>Final Maturity Date</u>	<u>Original Amount Due</u>	<u>Outstanding</u>
<u>Outside Debt Limit:</u>					
-					
<u>Inside Debt Limit:</u>					
Capital Projects Bonded FY09	Various	06/01/09	06/30/19	240,332	48,064
Capital Projects Bonded FY09	Various	06/01/09	06/30/23	1,312,040	741,936
Capital Projects Bonded FY12	2.35%	12/15/11	06/30/17	512,000	-
Capital Projects Bonded FY13	2.00%	03/19/13	03/15/18	220,000	35,000
Capital Projects Bonded FY14	2.00%	06/25/14	06/15/19	93,649	35,000
Capital Projects Bonded FY15	2.00%	06/18/15	06/15/20	86,464	50,000
Capital Projects Bonded FY16	2.35%	06/22/16	06/15/21	400,571	320,000
Total Inside:					<u>\$ 1,230,000</u>
<u>Short Term</u>					
Bond Anticipation Note - Various Projects FY17		6/21/17	8/21/17	\$ 335,912	<u>335,912</u>
					<u>\$ 335,912</u>
<u>Grand Total all Debt</u>					<u><u>\$ 1,565,912</u></u>

<u>Authorized and Unissued Debt</u>	<u>Date of Vote</u>	<u>Amount</u>	<u>Bond Issued</u>	<u>Retired Rescinded Revoted</u>	<u>Unissued</u>
Prior Year Authorizations Debt Paid	Various	4,133,600	2,976,946	1,156,654	-
Capital Projects Departmental FY07	06/26/06	153,600	144,737	8,863	-
Capital Projects Roads FY07	10/23/06	200,000	200,000	-	-
Capital Projects Departmental FY08	06/25/07	234,000	225,960	8,040	-
Capital Projects Departmental FY08	06/25/07	202,040	202,040	-	-
Capital Projects Departmental FY08	11/19/07	1,110,000	1,110,000	-	-
Capital Project Senior Center FY10	09/28/09	512,000	512,000	-	-
Capital Projects Departmental FY12	05/02/11	75,000	75,000	-	-
Capital Projects Departmental FY12	06/27/11	157,600	150,475	-	7,125
Capital Projects Departmental FY14	05/06/13	75,000	75,000	-	-
Capital Projects Departmental FY14	10/29/13	140,000	124,740	-	15,260
Capital Projects Departmental FY15	06/30/14	197,000	197,000	-	-
Capital Projects Departmental FY16	06/29/15	163,000	112,726	-	50,274
Capital Projects Departmental FY16	11/04/15	91,445	91,445	-	-
Capital Projects Departmental FY17	06/27/16	605,000	327,572	-	277,428
Capital Projects Departmental FY17	11/14/16	190,000	-	-	190,000
Capital Projects Departmental FY18	05/01/17	1,282,000	-	-	1,282,000
Capital Projects Departmental FY18	06/26/17	109,000	-	-	109,000
Total Authorized and Unissued Debt		<u>\$ 9,630,285</u>	<u>\$ 6,525,641</u>	<u>\$ 1,173,557</u>	<u>\$ 1,931,087</u>

**Schedule 5: Analysis of General Fund Undersigned Fund Balance
For the Year Ended June 30, 2017**

Balance, 7/1/16		1,388,326
Adjustments:		
2016 Audit Adjustment - June 2016 Health Insurance charged to appropriation twice.	34,287	
		34,287
Open:		
Reserve for Encumbrances and Carry Forwards	(230,896)	
Reserve for FY16 Expenses	(265,000)	
		<hr/>
		(495,896)
Close:		
Legal Ad Revolving over \$3,000 (Special Revenue)	593	
Cemetery OT Revolving over \$2,500 (Special Revenue)	912	
Unused Polling Grant (Special Revenue)	1,856	
Transfer Landfill Continuing Appropriation to General Fund Landfill Monitoring #433	15,198	
Other Financing Sources	244,630	
Other Financing Uses	(800,000)	
Prior Year Reserve for Encumbrances and Carry Forwards	182,830	
Prior Year Reserve for Expenses	265,000	
Prior Year Reserve for Capital Improvements	50,000	
Expenditures	(14,454,299)	
Revenues	15,579,589	
		<hr/>
		1,086,309
Ending Balance June 30, 2017		<hr/> <hr/>
		2,013,026

TREASURER'S REPORT

Dawn M. Fahey, Town Treasurer

I am pleased to submit the treasurer's annual report for fiscal year 2017. I would like to thank my Assistant Treasurer Sandra LaFrance for all her hard work and dedication.

GENERAL PROPERTY TAXES

Personal Property Taxes 2017 and Prior	\$	343,398.04
Real Estate Taxes 2017	\$	11,211,482.09
Real Estate Taxes Prior Years	\$	20,795.25
Motor Vehicle Taxes 2017	\$	730,776.37
Motor Vehicle Taxes 2016	\$	135,838.10
Motor Vehicle Taxes Prior Years	\$	10,406.07
Interest and Penalties on Taxes	\$	30,059.24
Inc & Exp Penalty added to Tax	\$	350.00
Demands, Warrants and Fees	\$	24,180.00
Proforma Tax 2017	\$	5,865.93
Rollback Taxes 2017	\$	1,608.29
Tax Foreclosure Sale Revenue	\$	298,000.00

\$ 12,812,759.38**TAX LIEN RECEIVABLES**

Tax Liens	\$	99,271.26
Interest and Penalties on Liens	\$	13,561.67
Demand Fees on Tax Liens Redeemed	\$	1,030.00

\$ 113,862.93**STATE RECEIPTS (CHERRY SHEET)**

State Owned Land	\$	55,843.00
Elderly Persons	\$	10,542.00
Unrestricted General Government	\$	1,093,940.00
School Aid (Chapter 70)	\$	236,011.00
Hotel/Meals Tax	\$	43,161.73

\$ 1,439,497.73**COMMONWEALTH OF MA STATE RECEIPTS**

911-Dept. Support and Incentive	\$	163,662.75
Arts Cultural Council	\$	4,600.00
Police Vest Grant	\$	1,192.50
Canine Officers Grant	\$	5,000.00
Council on Aging Formula Grant	\$	16,790.00
Elections Extended Polling Hours	\$	1,856.00
Library Incentive Grant	\$	10,902.69
Motor Vehicle Fines	\$	4,285.00
Highway Chapter Money	\$	68,531.50
Veterans Benefits	\$	78,934.34
Vocational Transportation	\$	5,577.00
Veterans Blind and Surviving Spouse	\$	20,170.00
Green Community Grant	\$	71,362.50

\$ 452,864.28**OTHER GOVERNMENT REVENUE**

Receipts Drug Task Force	\$	51,096.17
Communications Center Services	\$	17,813.00
Berkshire District Court Restitution	\$	1,875.00
Hinsdale Sewer Services	\$	105,132.00
Miscellaneous Grants	\$	54,963.49
Dalton FD Tax Bill Assessment	\$	10,000.00

\$ 240,879.66

FEDERAL REVENUE

Federal Payment in Lieu of Taxes	\$	2,135.00
Retiree Drug Subsidy	\$	13,395.47

\$ 15,530.47

GENERAL GOVERNMENT - CHARGES FOR SERVICES/FEEs

Interest Sewer User Fees	\$	2,405.08
Registry Of Motor Vehicle Charges	\$	6,240.00
Trailer Park Fees	\$	4,320.00
Sewer Late Fees	\$	6,010.00
Sewer User Fees 2017	\$	713,433.93
Sewer User Fees Prior Year	\$	11,858.02
Sewer Liens 2017	\$	29,626.47
Sewer Liens Prior Year	\$	3,409.10
Municipal Lien Fees	\$	4,475.00
Bad Check Fees	\$	125.00
Sale of Street Lists	\$	43.00
Highway Excavation Fees	\$	1,435.00
Cemetery Charges	\$	34,172.50
Assessors Maps	\$	35.00
Assessors Info	\$	75.00
Police Reports	\$	704.00
Police Outside Detail Admin Fees	\$	7,606.00
Cable Franchise Fee	\$	1,005.00
Sewer Hook Up Charges	\$	500.00
Library Fines	\$	3,253.14
Unlicensed Dog Fines	\$	6,830.10
Pole Hearings	\$	51.00
Recycled Goods	\$	3,198.21
Parking Fines and Demand Fees	\$	880.00
Duplicate Bill Charge	\$	700.51
Pilot Payments Pine Grove Manor	\$	1,657.20
Code Red Emergency Network Annual Fee	\$	2,065.72
POD Cruiser Fee	\$	275.00
Police Fines	\$	89.00

\$ 846,477.98

GENERAL GOVERNMENT - LICENSES/PERMITS

Planning Board	\$	575.00
Alcohol Licenses	\$	6,000.00
Beer and Wine Licenses	\$	1,580.00
All Other Alcohol Licenses	\$	1,800.00
Raffle Permits	\$	80.00
Building Permits	\$	28,946.70
Health Agent	\$	3,985.00
Police Pistol Permits	\$	4,162.50
Board of Appeals Postage	\$	550.00
All Other Licenses and Permits	\$	4,370.00

\$ 52,049.20

MISCELLANEOUS GENERAL REVENUE

Beautification Committee Donations	\$	50.00
Town Collector Miscellaneous Revenue	\$	479.51
Council on Aging Van Receipts	\$	12,348.62

Council on Aging Gifts/Donations	\$	2,386.87	
Photo Copies	\$	35.00	
Town Clerk Other	\$	2.61	
Town Maps	\$	15.00	
Bicentennial Sales	\$	3.50	
Grave Digging Overtime	\$	1,860.00	
Library Copier	\$	68.50	
Library Donations	\$	265.00	
School Census	\$	3,405.61	
Charging Station	\$	103.69	
Insurance Claims Under \$10,000	\$	7,438.50	
Miscellaneous Revenue	\$	9,596.70	
Historical Donations	\$	82.50	
COA Program Fees	\$	3,942.00	
Boom Mower	\$	3,000.00	
Warner Cable TV Franchise	\$	105,378.03	
Dog Licenses	\$	27,328.00	
Police Outside Details	\$	108,790.00	
			\$ 286,579.64

REVOLVING FUNDS

Wetland Protection Funds	\$	1,187.50	
COA Program Revolving	\$	3,942.00	
Legal Advertising	\$	2,710.00	
Plumbing Inspections	\$	8,115.00	
Electrical Inspections	\$	8,195.00	
Law Enforcement Trust	\$	28,590.75	
Soup and Sandwich Program	\$	2,490.00	
			\$ 55,230.25

AGENCIES

Revenue Dalton Redevelopment Operations	\$	109.69	
Deputy Collector Fees	\$	16,462.00	
Fees Retained by Town Clerk	\$	8,231.00	
			\$ 24,802.69

EARNINGS ON INVESTMENTS

General Fund	\$	10,644.64	
Capital Stabilization	\$	3,172.63	
Litigation Stabilization	\$	824.31	
General Stabilization	\$	1,166.07	
Pension Reserve Funds	\$	200.30	
Arts Cultural Council	\$	5.55	
Sewer Stabilization	\$	630.21	
Unemployment Interest	\$	6.67	
OPEB Liability Trust	\$	604.56	
OPEB Liability Trust Investments	\$	2,659.56	
Cemetery Trust Fund Interest	\$	451.21	
Library Trust Fund Interest	\$	829.01	
School Trust Fund Interest	\$	472.22	
			\$ 21,666.94

TOTAL ALL RECEIPTS \$ 16,362,201.15

TRUST FUNDS

ARTS CULTURAL COUNCIL

Balance June 30, 2016	\$	4,108.10	
Commonwealth of MA Grant	\$	4,600.00	
Warrants FY 17	\$	(4,650.00)	
Interest Income FY 17	\$	5.55	
Balance June 30, 2017			\$ 4,063.65

LOCAL LAW ENFORCEMENT TRUST

Balance June 30, 2016	\$	2,810.68	
Receipts FY 17	\$	28,590.75	
Warrants FY 17	\$	(13,738.81)	
Balance June 30, 2017			\$ 17,662.62

OPEB LIABILITY TRUST INVESTMENTS

Balance June 30, 2016	\$	663,525.32	
Contributions	\$	400,000.00	
Interest Income FY 17	\$	3,264.12	
Balance June 30, 2017			\$ 1,066,789.44

UNEMPLOYMENT COMPENSATION

Balance June 30, 2016			
Warrants FY 17	\$	4,081.52	
Interest Income FY 17	\$	(61.00)	
Balance June 30, 2017	\$	6.67	\$ 4,027.19

PENSION FUNDS

Balance June 30, 2016	\$	122,224.20	
Interest Income FY 17	\$	200.30	
Balance June 30, 2017			\$ 122,424.50

GENERAL FUND STABILIZATION

Balance June 30, 2016	\$	415,068.76	
Interest Income FY 17	\$	1,166.07	
	\$	100,000.00	
Balance June 30, 2017			\$ 516,234.83

CAPITAL FUND STABILIZATION

Balance June 30, 2016	\$	1,167,834.34	
Interest Income FY 17	\$	3,172.63	
Transfer In	\$	150,000.00	
Transfer Out	\$	(94,875.00)	
Balance June 30, 2017			\$ 1,226,131.97

LITIGATION FUND STABILIZATION

Balance June 30, 2016	\$	293,505.88	
Interest Income FY 17	\$	824.31	
Transfers In			
Balance June 30, 2017			\$ 294,330.19

SEWER FUND STABILIZATION

Balance June 30, 2016	\$	224,347.40	
Interest Income FY 17	\$	630.21	
Transfers In	\$	150,000.00	
Transfers Out	\$	(149,755.00)	
Balance June 30, 2017			\$ 225,222.61

LIBRARY TRUST FUNDS

Non-Expendable Funds	\$	60,000.00	
Expendable Funds	\$	4,945.00	
			\$ 64,945.00
Interest Balance June 30, 2016	\$	63,412.93	
Warrants FY 17	\$	(174.86)	
Interest Income FY 17	\$	829.01	
			\$ 64,067.08
Balance June 30, 2017			\$ 129,012.08

CEMETERY TRUST FUNDS

Non-Expendable Funds	\$	35,100.00	
Expendable Funds	\$	2,955.00	
			\$ 38,055.00
Interest Balance June 30, 2016	\$	16,375.31	
Warrants FY 17	\$	(4,000.00)	
Interest Income FY 17	\$	451.21	
			\$ 12,826.52
Balance June 30, 2017			\$ 50,881.52

SCHOOL TRUST FUNDS

Non Expendable Funds	\$	30,000.00	
			\$ 30,000.00
Interest Balance June 30, 2016	\$	83,816.55	
Interest Income FY 17	\$	472.22	
			\$ 84,288.77
Balance June 30, 2017			\$ 114,288.77

MATURING DEBT AND INTEREST SCHEDULE FY 2017

PURPOSE	DATE ISSUED	ORIGINAL AMOUNT	PRINCIPAL PAID	DUE DATE	INTEREST PAID	UNPAID BALANCE
Town Hall Renovations	6/1/09	\$ 1,110,000.00	\$ 484,984.00	6/1/17	\$ 27,574.12	\$ 625,016.00
Communication Center	6/1/09	\$ 202,040.00	\$ 85,120.00	6/1/17	\$ 5,142.06	\$ 116,920.00
Roads	6/1/09	\$ 98,157.00	\$ 78,527.00	6/1/17	\$ 1,177.80	\$ 19,630.00
Capital Projects	6/1/09	\$ 142,175.00	\$ 113,741.00	6/1/17	\$ 1,706.04	\$ 28,434.00
Senior Center	12/15/11	\$ 512,000.00	\$ 512,000.00	8/15/16	\$ 1,250.00	\$ -
Library Renovations	3/19/13	\$ 75,000.00	\$ 60,000.00	3/15/17	\$ 600.00	\$ 15,000.00
Cruiser	3/19/13	\$ 32,000.00	\$ 32,000.00	3/15/17	\$ 160.00	\$ -
Overhead Door & Gutters	3/19/13	\$ 10,000.00	\$ 8,000.00	3/15/17	\$ 80.00	\$ 2,000.00
Highway Truck	3/19/13	\$ 103,000.00	\$ 85,000.00	3/15/17	\$ 760.00	\$ 18,000.00
Highway Truck	6/25/14	\$ 93,649.00	\$ 58,649.00	6/15/17	\$ 1,100.00	\$ 35,000.00
Highway Truck	6/18/15	\$ 29,395.00	\$ 12,395.00	6/15/17	\$ 460.02	\$ 17,000.00
Police Cruiser	6/18/15	\$ 41,569.00	\$ 17,569.00	6/15/17	\$ 639.98	\$ 24,000.00
Culvert, Yvonne Dr	6/18/15	\$ 10,025.00	\$ 4,025.00	6/15/17	\$ 160.00	\$ 6,000.00
Overhead Doors	6/18/15	\$ 5,475.00	\$ 2,475.00	6/15/17	\$ 80.00	\$ 3,000.00
Sidewalk Repair	6/22/16	\$ 10,794.00	\$ 2,162.01	6/15/17	\$ 248.73	\$ 8,631.99
Dump Truck & Equip.	6/22/16	\$ 74,909.00	\$ 14,988.97	6/15/17	\$ 1,726.13	\$ 59,920.03
Commercial Lawn Equip.	6/22/16	\$ 17,182.00	\$ 3,438.12	6/15/17	\$ 395.93	\$ 13,743.88
Town Hall Furnishings	6/22/16	\$ 9,841.00	\$ 1,972.90	6/15/17	\$ 226.76	\$ 7,868.10
Land Purchase, Pines	6/22/16	\$ 91,445.00	\$ 18,289.00	6/15/17	\$ 2,107.17	\$ 73,156.00
Hoose House	6/22/16	\$ 100,000.00	\$ 20,440.00	6/15/17	\$ 2,304.31	\$ 79,560.00
Sewer System Eng. Study	6/22/16	\$ 96,400.00	\$ 19,280.00	6/15/17	\$ 2,221.35	\$ 77,120.00
Temp Ban Capital Projects	6/21/17	\$ 335,912.00				\$ 335,912.00
Total Outstanding Debt as of June 30, 2017						\$ 1,565,912.00

TOWN CLERK'S REPORT

Deborah J. Merry, Town Clerk

The Town Clerk serves as the local arm on the Secretary of State's Office, and as the Chief Election Official, supervising the polling places, election officers and the general conduct of all elections. She also directs the preparation of ballots, polling places, voting equipment, voting lists, the certification of nomination papers and initiative petitions. The Clerk also administers campaign finance laws, voter registration, absentee balloting, early voting; prepares, records and reports official elections to the Secretary of State and supervises and serves on the Board of Registrars. In addition, the Clerk serves as the Department of Revenue Account Administrator for the Town, and as Administrator of My Town Government; also as Federal Census Liaison and responsible for any required redistricting. The Town Clerk also serves as the Records Access Officer. The Town Clerk's Office conducts the Annual Town Census, preparing and printing in-house all Street Lists, Voter Lists, and School Lists.

The Town Clerk is also responsible for recording and certifying all official actions of the Town, including Town Meeting legislation and appropriations, Planning and Zoning Board decisions, signs all notes for borrowing, keeps the Town Seal, and submits all General and Zoning Bylaws to the Attorney General for approval and maintains the Town Code. In addition, Ethics and Open Meeting Laws require all employees, volunteers and vendors receive a transcript of both laws yearly and to also take an on-line test upon employment and every two years thereafter. The statute requires the Town Clerk distribute copies of said laws to all employees volunteers and vendors, collecting sign-off sheets from each yearly; and receiving, filing and maintaining copies of all test certificates which must be retained for six years.

In addition to the above, the Town Clerk's Office processed many legal claims, requests for documents under the Freedom of Information Act. As well as preparing search requests and certified documents for same.

We issued 34 Business Certificates and 13 Discontinuance of Business Certificates; 1,210 dog licenses; 8 permits for raffles and bazaars; along with other various state licenses and permits. Chapter 40, Section 21D requires the Town Clerk to collect District Court fines for non-criminal disposition, not limited to but including Animal Control, Junk Car, False Alarm, Snow and ice removal, Alcoholic Beverages, Town Parks Playgrounds, Failure to pay Municipal Charges and bills, Zoning, Noise Control, Smoking, Hawkers and Peddlers, Uniform Number System of Dwellings bylaws and Board of Health Youth Possession Regulation violations. Under the Animal Control Bylaw adopted December 1993, dog licenses are due January 1st of each year regardless of when the census is mailed out; with a \$10 late fee effective February 1st. Also a \$50 per dog "failure to license" fine after April 1st. Dog licensing information along with the form to license by mail is available on the Town Website. In 2017, owners paid 221 late fees, 106 unlicensed dogs and cats not vaccinated against rabies. Several cases were filed at District Court which adds an additional charge of \$25.00 to cover the administrative cost of preparing these cases. The state legislature passed a new Animal Control Law in

2012 with many requirements for municipalities, including raising fines to \$50 per dog per offense. I encourage all residents to license their dogs each year in a timely manner to avoid paying these mandated fines which we are obligated to charge.

As local Registrar of Vital Statistics, registering all vital events occurring within the community and those events occurring elsewhere to local residents, we recorded and preserved 50 birth, 114 deaths, and 26 marriage records contributing to the basis for the Commonwealth's Central Vital Registration System. In addition we processed 28 Intentions of Marriage, issuing 26 Marriage Licenses, as well as notarizing and certifying a multitude of documents.

At the recommendation of the Registry of Vital Records and the United States Department of State, we no longer print the individual names from vital records in the Town Report. This will help to protect the privacy of individuals as well as help to curb identity theft.

As Public Records Officer, this office is also responsible for administering the oath of office to all elected and appointed members of local committees, commissions, and boards, keeping all officials informed of any changes in the State's Open Meeting and Conflict of Interest Laws; The Town Clerk also acts as Records Access Officer, providing access to public records in compliance with State Records Law and corresponding regulations. The Clerk's office performs innumerable search requests and conducts or assists with genealogical research for members of the public.

In conjunction with General Code, the town completed its arduous project of codifying the Town's Bylaws, Regulations General Law acceptance, and Special Acts which was accepted at the June, 2008 Special Town Meeting. Codification is the collection and organization of all our legislation into a numbered and stylized document that is easily located and read. Citizens can access the Dalton Code via a link on the Town's website, www.dalton-ma.gov. You will also find a link on the website to access Dalton's official site for posting meetings, agenda and minutes. You may also go online at www.mytowngovernment.org/01226 to find meeting postings and other information for Dalton.

Accountability includes maintenance, disposition and preservation of municipal archival records and materials. The Town has initiated an ongoing restoration project in an effort to preserve and restore Dalton's earliest records which were decomposing daily due to acidic paper and ink which devours these irreplaceable documents until they crumble and/or are illegible. We are therefore compelled to preserve this priceless heritage for posterity and we are pleased to report that a total of eleven handwritten volumes plus many individual historical records have been preserved, partially as a result of a grant from the Dalton Cultural Council and the donated proceeds of Ray Fisher's book, "The Dalton Papers." We are happy to report that the second large binder of these very old individual historical documents was preserved in 2012.

I extend my sincere appreciation to Assistant Town Clerk Michele T. Blake who is warm, kind, friendly, sensitive, diligent and intelligent. I also reiterate that the Town is fortunate to have such a dedicated individual willing to serve our community. Michele is the kind of personnel that every employer desires. Please also let me thank the citizens of Dalton for their support which is immensely appreciated.

DOG LICENSES ISSUED/FINES COLLECTED

(Please note that Dog Licenses are due January 1 each year regardless of when the census is received)

Males	96
Neutered Males	517
Females	56
Spayed Females	520
Commercial Kennel	1
Multiple Pet Permit (4 – 6 Dogs)	20
Transfer Licenses & Tag Replacements	2
Total 2017 Dog Licenses Issued	1,210

VITAL STATISTICS

Births	50
Deaths	114
Marriages	26

**To visit Dalton’s new official meeting posting site, go to
mytowngovernment.org/01226.
Meeting information is also available by calling 413-285-2709.**

FISH & WILDLIFE LICENSES ISSUED

DUE TO 2011 STATE CHANGES IN THE LICENSING PROCESS, WE NO LONGER SELL FISH & GAME LICENSES. ALTHOUGH YOU MAY PURCHASE YOUR LICENSES ONLINE, WE RECOMMEND THAT YOU OBTAIN THEM AT THE MA WILDLIFE OFFICE LOCATED AT 88 OLD WINDSOR ROAD AS THEY DO NOT CHARGE ADDITIONAL FEES.

TOWN COLLECTOR'S REPORT

Jane A. Carman, CMMC

Real Estate, Fire District, Personal Property, and Fire Personal Property Taxes are due on the quarterly billing format. The due dates are August 1, November 1, February 1, and May 1. The first and second quarter vouchers are mailed together by July 1st. The first quarter is due August 1st; the attached second quarter voucher should be retained and sent in by November 1st. The third and fourth quarter vouchers are mailed together by January 1st. These bills are based on the new fiscal year tax rate and any change in the property valuation. The third quarter is due Feb. 1st; the attached fourth quarter voucher should be retained and sent in by May 1st. If bills are not paid in full by May 1st, a \$10.00 late fee and 14% interest per annum is added. If that amount is not paid within 14 days, the Tax Title process begins.

Real Estate and Fire District tax bills can be viewed and printed online at taxbillsonline.com. Sewer bills are due semi-annually; Cycle #1 due October 1st, and Cycle #2 due April 1st. If not paid by the due date, a \$10.00 late fee and interest at 14% per annum is added. If a late bill is not paid, the entire balance is added to the next year's Real Estate Tax as a Sewer Lien.

Motor Vehicle excise bills are due 30 days from the date of issue. If left unpaid, a \$10.00 late fee and 12% interest per annum is added. If that amount is not paid within 14 days the bill is forwarded to the Deputy Collector. For each step of the collection process, additional fees and interest accumulate, culminating in marking at the Registry of Motor Vehicles, which prevents renewal of license and registration.

I would like to thank Assistant Collector Melissa Davis for her dedication and hard work.

Please see charts for collection details.

TOWN COLLECTOR'S REPORT FY 2017 7/1/16 - 6/30/17

Taxes	FY	Balance 6/30/16	Commitment	Abatement	Exemption	Refunds	Received	Liened	Tax Title	Balance 6/30/17
Real Estate	2017		11425415.78	12671.08	44388.74	12300.96	11223783.04		28047.53	128926.35
Real Estate	2016	155524.35		1457.27		1457.27	110359.35		45165	0
Real Estate	2015	719.99		38681.05		38681.05	719.99		0	0
Real Estate	2014			37345.77		37345.77			0	0
Sewer Lien	2017		33619.58				29626.47		1728.05	2265.06
Sewer Lien	2016	4018.41					3409.1		609.51	0
Water Lien	2017		1808.5				1808.5		0	0
Water Lien	2016	600					350		250	0
I & E Lien	2017		5865.93				5865.93		0	0
Proforma Tax	2017		351745.07	553.24	287.94		349318.06		2161.71	
Personal Prop	2017	1258.99		39.5			1120.55		98.94	
Personal Prop	2016	16.14					16.14		0	0
Personal Prop	2015								0	0
Personal Prop	2014								0	0
Personal Prop	2013								0	0
Personal Prop	2012								0	0
Personal Prop	2011								0	0
Personal Prop	2010								0	0
Personal Prop	2009								0	0
Personal Prop	2008								0	0
Personal Prop	2007								0	0
Personal Prop	2006								0	0
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Personal Prop	1979								0	0
Personal Prop	1978								0	0
Personal Prop	1977								0	0
Personal Prop	1976								0	0
Personal Prop	1975								0	0
Personal Prop	1974								0	0
Personal Prop	1973								0	0
Personal Prop	1972								0	0
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Personal Prop	1836									

Other Monies Collected FY2017 - Town Collector

Type	Acct#	Amount
Sewer Late Fee	4245	\$6,010
Interest FD	4171	\$1,955.61
Interest tax	4171	\$30,059.24
Sewer Interest	4171	\$2,405.08
Demand Fees MV	4178	\$10,705.00
Demand Fees Tax	4177	\$5,905.00
Warrant Fees	4178	\$7,570.00
Deputy Fees	251R	\$16,462.00
RMV Fees	4175	\$6,240.00
MLC	4321	\$4,475.00
Trailer Park	4165	\$4,320.00
Sewer Hookup	4467	\$500.00
Trench Permit	4377	\$350.00
Interest MM	4820	\$454.62
Duplicate Bills	4382	\$700.51
Misc	4840	\$2,834.00
Return Checks	4330	\$125.00
Prep Ad	4844	\$105.00
Ad Reimbursement	4844	\$374.51
Boom Mower	254-400	\$3,000.00
TOTAL		\$104,550.57

POSTAGE REPORT

Jane A. Carman

Postage Expenses		Postage Meter	
		July 1, 2016 Balance	\$ 8,588.88
Meter Lease	\$ 1,874.88	Deposits	
Postage to Service	\$ 5,948.95	Postage Available	\$ 8,588.88
Office Supplies	\$ 754.78	Meter Balance June 30, 2017	\$ 1,081.08
Total Expenses	\$ 8,578.61	Postage Used FY 2017	\$ 7,507.80

PLUMBING & GAS INSPECTOR

Stanley A. Greenleaf

Plumbing permits issued in 2017	30
Gas Permits issued in 2017	39
Total plumbing & gas permits issued in 2017	69
Plumbing	Gas
Residential 22	Residential 28
Commercial 7	Commercial 10
Industrial 1	Industrial 1

TRAFFIC COMMISSION

Daniel D. Filiault, Chairman

The Dalton Traffic Commission is an Advisory Board to the Select Board. Our responsibility is to provide input to the Select Board on matters pertaining to vehicular and pedestrian traffic within the Town of Dalton. We are non-regulatory by charter and are designated to review problems and suggest solutions to concerns that the Town Manager or Select Board have referred to us.

In addition to our duties as Traffic Commission there are two other functions we perform for the Town.

The Traffic Commission is the Parking Ticket Appeal Board for Dalton. In this capacity we hear any appeals of tickets for violations of parking regulations within the community.

We have also has been designated as the Complete Streets Committee for the Town of Dalton. In this capacity we work with the Town Planner, Highway Superintendent and employees of the Berkshire Regional Planning Commission to review and address the specific mobility needs of the town.

“A Complete Street is one that provides safe and accessible options for all travel modes - walking, biking, transit and vehicles – for people of all ages and abilities.”

“Designing streets with these principles contributes toward the safety, health, economic viability and quality of life in a community by improving the pedestrian and vehicular environments. Providing safer, more accessible and comfortable means of travel between home, school, work, recreation and retail destinations helps promote more livable communities.”

In 2016 the Town applied for and received a grant of \$400,000 to reconstruct the sidewalks on High Street, this project will include placing markers in the sidewalks that indicate that High Street is a by-way for the Appalachian Trail. The work on this project will start in the spring of 2018 and should be completed by late summer 2018.

This past year the Complete Streets Committee applied for a grant to continue the work on sidewalks. This grant would address specific needs in the Pleasant Street area of town.

If the community receives grant funding the money can only be used for the construction phase of the project. All engineering has to be covered by the town.

Dalton was one of the first communities of our size in Western Massachusetts to develop a Complete Streets program and because of this we were asked to attend the annual Moving Together Conference in Boston and give a presentation on our program and how it came about. This conference is held every year to allow Federal, State and Local organizations to attend training sessions and learn about new and innovative programs.

If anyone has questions pertaining to these programs or other non-regulatory traffic issues within Dalton, the Traffic Commission can be contacted at traffic@dalton-ma.gov.

The Traffic Commission is deeply grateful to the many committees and Boards within the community and the citizens of Dalton for their support.

TELEPHONE DIRECTORY

Emergency Calls

For Ambulance Service.....	911
To Report a Fire.....	911
For Emergency Police Calls.....	911
For Other Fire Dept. Business.....	684-0500
For Other Police Dept. Business	684-0300
Emergency Management.....	684-0020

Other Town Services

All Town Hall Departments can be reached by dialing 684-6111 at the following extension numbers:

Meeting Schedule

Accountant	Ext. 17	
Animal Inspector.....	Ext. 36	
Assessors.....	Ext. 10	
.....	Ext. 22	
.....	Ext. 23	
Board of Appeals.....	Ext. 29	1st Tues. 7:30 p.m.
Board of Registrars	Ext. 14	
Building Inspections	Ext. 27	
Conservation Commission	Ext. 11	4th Tues. 7:00 p.m.
Cultural Council	Ext. 11	
Development and Industrial Commission/.....	Ext. 29	1st Weds. 8:00 a.m.
Dalton Redevelopment Authority		
Finance Committee	Ext. 11	On Chair's call
Health Department	Ext. 20	1st Mon. at 4:00 p.m.
Historical Commission	Ext. 35	
Inspector of Wiring	Ext. 27	
Planning Board	Ext. 29	3rd Wed. 7:00 p.m.
Plumbing and Gas Inspect.	Ext. 27	
Sealer of Weights& Measures	Ext. 11	
Select Board	Ext. 13	2nd & 4th Mon. 7:00 p.m.
Town Clerk.....	Ext. 14	
Assistant Town Clerk	Ext. 15	
.....	Ext. 16	
Town Collector.....	Ext. 24	
Assistant Town Collector	Ext. 25	
Town Manager	Ext. 12	
Town Moderator.....	Ext. 11	
Town Planner	Ext. 29	
Traffic Commission.....	Ext. 30	
Treasurer	Ext. 21	
Veterans Service.....	Ext. 19	Tues. 1:00-3:30 p.m.;
		at Town Hall, Thurs. 3:00-
		5:30 p.m. at Senior Center

TELEPHONE DIRECTORY (CONTINUED)

The following departments can be reached by dialing the following telephone numbers:

Animal Control	684-0300	24 hours a day
Cemetery Department	684-6117	24 hours a day
Cemetery Trustees.....	684-6117	2nd Wed. 1 p.m.
Communications	684-0300	24 hours a day
Community House	684-0260	
Council on Aging	684-2000	2nd Wed. 6:30 p.m.
Dalton Youth Center.....	684-0120	
Emergency Management.....	684-0020	
Fire Department	684-0500	24 hours a day
Fire District Treasurer	684-6118	
Forest Warden	684-0500	24 hours a day
Highway/Sewer Department.....	684-6115	7 a.m.-3:30 p.m.
Housing Authority.....	684-2493	2nd Mon. 6:30 p.m.
Library.....	684-6112	
Parks and Recreation.....	684-0260	
Police Department.....	684-0300	24 hours a day
Police Department Fax.....	684-6108	
Police Department.....	684-0300	24 hours a day
Town Hall Fax.....	684-6107	
Water Department	684-6118	

Town Hall Hours: 8-5 Mon.-Wed; Thurs. 8-6

Transfer Station Hours: Tues. & Wed., 2-6; Fri. & Sat., 8-4

Boy Scout Bottle Drive: First Saturday each month at the Transfer Station

A REMINDER TO ALL RESIDENTS—

**TOWN HALL HAS EXTENDED ITS MONDAY - WEDNESDAY HOURS
TO 5 PM AND THURSDAY TO 6 PM.**

**There is a locked drop box located in the first Town Hall entryway
on South Carson Avenue for the convenience of residents who
cannot make payments, etc., during regular town hall hours.**

2017 ANNUAL TOWN ELECTION BALLOT

Deborah J. Merry, Town Clerk

To Choose and Elect the Following Town Officers:
(May 4, 2018 Annual Town Election)

(1) Member(s)-Select Board	For 3 Years
(1) Moderator	For 1 Year
(1) Town Clerk	For 3 Years
(1) Member(s) Planning Board	For 3 Years
(1) Cemetery Trustee	For 3 Years
(1) Dalton Housing Authority	For 5 Years
(3) Library Trustees	For 3 Years
(3) Members-Finance Committee	For 3 Years